



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT CHANDULAL CHANDRAKAR ARTS AND SCIENCE COLLEGE PATAN
Name of the head of the Institution		SHOBHA SRIVASTAVA
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07826273675
Mobile no.		8839380673
Registered Email		patancollege@gmail.com
Alternate Email		iqacpatan@rediffmail.com
Address		Principal, Govt. C.L.C. Arts and Science College, Patan, Durg
City/Town		Patan, dist-Durg
State/UT		Chhattisgarh
Pincode		491111

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		ROHIT KUMAR VERMA			
Phone no/Alternate Phone no.		07826273675			
Mobile no.		9770141146			
Registered Email		rohitverma1967@rediffmail.com			
Alternate Email		patanmathematics@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.govtccccollegepatan.in/newsData/Report23.pdf			
4. Whether Academic Calendar prepared during the year		No			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.37	2014	10-Dec-2014	09-Dec-2019
6. Date of Establishment of IQAC			22-Jun-2012		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Timely submission of AQAR to NAAC	29-Dec-2018 30		10		
FEEDBACK OF STUDENTS	14-Jan-2019 1		80		

GUARDIAN MEETING	14-Jan-2019 1	14
EX-STUDENT MEETING	23-Jan-2019 1	50
SWACHH BHARAT SUMMER INTERNSHIP	16-Jun-2018 10	43
Workshop on GST by commerce department	14-Dec-2018 1	80
Carrier counseling program- Information on Insurance	21-Dec-2018 1	25
Mathematics Day, Quiz, Human chain, poster	29-Dec-2018 1	24
Anti-terrorism Oath taking program	21-May-2019 1	16
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. ANNUAL ACADEMIC AUDIT 2. FEEDBACK 3. FEEDBACK ANALYSIS 4. NUEPA ONLINE SURVEY HELP 5. SVEEP PROGRAM HELP 5. SBSI THROUGH NSS

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
2. In the beginning of the session, for curricular and co-curricular activities, respective committees should be formed.	Official letter is released as per Committee was constituted at the beginning of session 2018-19
3. Teaching time-table should be prepared according to the University syllabus.	A committee of time-table headed by Prof. B. M. Sahu released the Teaching time table.
4. Students should be informed about the rules & regulations, and consequences of ragging & in-disciplinary action at the beginning of the session. The "Disciplinary-committee" should inspect it regularly. The report of the same must be preserved	Rules and regulations are displayed in the college signboard, notice board and suitable places in the campus. The same is also given in the college broacher. Anti-ragging program has been organized.
5. Teacher should be inspired to participate actively in research paper publications, workshops, seminars and Short term courses. At the same time students should be inspired to participate in educational excursions.	Teachers take part in seminar and workshop. Dr. [Smt.] Neelam Gupta, Asstt. Prof. Commerce attended the 4-week orientation program in Pt. Ravishankar Shukla University.
6. Series of lectures of subject expert should be arranged in the college. The concerned HOD's are requested to provide the details.	A series of lectures were organized as follows: a. GST-seminar [By-Commerce Deptt.]b.
7. For career advancement and placement among students, workshops/seminars/guest lecture etc., of the professionals should be arranged.	Carrier counseling cell is constituted. Programs are done within this cell.
8. The motivational lecture, best practices program, program of personality development, etc. must be organized.	Motivational Lecture of Sri Santosh Adil organized on 23.01.2019. Class representatives were nominated as the cleanliness captain to their class. They monitored the cleanliness.
9. A booklet of publications regarding college news in various newspapers must be prepared by the librarian and it must be maintained session-wise.	(i) The booklet is being made. (ii) Sports department is also maintaining this.
10. From college stake holders, old books, specimen copies, reference books, other general-knowledge books must be collected and the record of the same must be maintained.	"Neki ki Diwar" was started in the college in 2016-17. College asstt. Prof. kept books on this counter. Any person or stake-holder can put books in this "Neki-ki-Diwar". Specimen books, old books, other general-knowledge

	books are kept for student's use.
11. New course books, reference books, competitive books, journals and magazines should be subscribed. The list of books must be provided by all the HOD's to the Librarian.	Books are purchased as per government rule, by the Librarian.
12. Proposals for workshop, seminar, minor research projects, faculty development program, and other UGC sponsored program are welcomed by the IQAC, and should be sent to UGC through proper channel.	No proposals received from any department
13. The college and IQAC will welcome our teacher if they nominate them as research guide/research centre. Also, the proposal of establishment of research center in this college for their subjects are invited by them, and suggest them to submit their proposal in-front of the affiliated University, i.e. Hemchand Yadav University, Durg.	No proposals received from any department
14. For community services like NSS camps, NCC & Red Cross activities, the program should be diversified; and suitable record of such programs, e.g., date of the program, name of the program, chief mentor's name, best performer student's name etc., must be given to IQAC. Photos regarding these activities must be attached in notice-board	NSS camps, NCC & Red Cross activities done. The 7 days NSS camp held in the historical village Tarrighat, Tehsil-Patan. Regular program is organized every Saturday. Two branches of NSS are running. Redcross programs like, Blood-group checking, AIDS awareness rally, Cleanliness rally are organized. Workshop on first-aid awareness, Warm-free program organized in college by a team from hospitals. NCC wing take parts in regular basis.
15. New teachers should be appointed in college through Janbhagidari (internal resources) for UG/PG classes.	1. Temporary (Janbhagidari) and contract teachers appointed for teaching PG classes, which are running through JBS (Janbhagidari Samiti). 2. One lab instructor/tutor for PGDCA appointed. 04 Group D worker appointed, completely on contract basis.
16. Feed-Back form is provided to all the stakeholders of the College. A copy of the report must be provided to IQAC.	Feedback form has been filled offline and analyzed.
17. Internal examination conducting and monitoring committee must be formed, and the final result should be given to IQAC. The analysis of the internal examination must also be prepared and displayed. The top rankers should be motivated by giving their names, photos etc. in the notice board and in IQAC.	a. Internal Examinations, e.g., Unit-Test, Quarterly-Exam., Model-Exam. are taken. Prof. B. M. Sahu and his team maintain and monitors these examinations. b. A new rule of University to add 10 percent marks of internal Exam in Annual Exam has been sent to University.
18. According to number of students, a separate cycle stand is necessary. For this purpose, enlargement of old stand, and/or construction of new stand is	(i) New separate cycle stand started to keep student's cycle and a college worker watch to secure these cycles.

needed.	
19. Student help-center cum I-card checking counter must be opened in-front of the gate. This counter must maintain the discipline among students.	Help cum I-card checking centre opened and applied in front of the college gate, to control discipline among students. This activity done during admission process.
20. New class rooms are necessary. These are constructing under RUSA committee.	08 new classrooms construction under RUSA scheme. Current session classrooms started.
21. Rain water harvesting will be start this year.	Not completed.
22. A Botanical Garden has been prepared in the college in 2014-15. Various plants like medicinal plants, flowering plants, plants for use of college-practical etc. had been planted. A new garden called "OXYZONE" should be prepared for greenery and environmental purpose. anted. A new garden called "OXYZONE" should be prepared for greenery and environmental purpose.	a. 1. Botany Student and college worker maintains botanical garden time-to-time. Some medicinal useful plants are planted in it. A gardener is kept to maintain garden. b. 2. "OXYZONE" is prepared for greenery and environmental purpose. Water-tank has been made
23. Women's Hostel should be started.. The sanction of the post of warden, and other infrastructure like boundary wall, security guard etc.	The sanction of post of warden, and security guard etc. has been done by the government. But other infrastructure like boundary wall of Hostel is not started yet.
24. Proposal for water harvesting should be made with the help of local body. It is our national duty to store every drop of water for future generation. water for future generation.	PWD should make water-harvesting for their 08 new rooms.
25. Sports program in college should be arranged. Alumni, Civilian etc. must be added to support sports activity. If needed, the sports department should prepare fresh proposal for sports infrastructure development and sent to the UGC.should prepare fresh proposal for sports infrastructure development and sent to the UGC.	Sports officer is trying to develop sports facility as well as sports activity. College sports scenario is changed positively.
26. To aware students about any type of information for benefit of students, a NOTICE BOARD should be preparation by each department. HOD of each department will prepare this and a copy of the same should be submitted annually to IQAC.	(i) Departmental NOTICE BOARD is prepared for each class. These boards are useful for student's information.
27. Every student should motivate to make their own ADHAR number, to open their bank account number, to link the ADHAR number with bank account number. They should also motivate to include	(i) Nearly 90% students have their own Aadhar card. (ii) Nearly 80% students have their own Bank-account. (iii) College organizes camp to make Voter ID card of interested students. For this

their name in Voter list by filling Form-6.	purpose, the NSS cell co-operates with local administration, under SVEEP program.
28. SBSI-Swachh Bharat Summer internship program will be activated as a Cleanliness program for students.	Village-Kauhi, Tehsil-Patan, dist-Durg has been taken for SBSI 100 hour-Cleaning program. Certificate has been distributed to students.
1. All the HOD's of each department will observe the calendar of Academic Session 201819. For their reference, they may use the university calendar provided by the government, ref. www.durguniversity.ac. in	Academic calendar of 201819 downloaded from the Durg University, Durg. The college followed accordingly during the session 201819.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
IQAC COMMITTEE	04-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	13-Jan-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information System Information regarding the college is being done through college website. College Prospectus is uploaded in website, in which all information about college is given. Relevant information and notices regarding the student are uploaded on the website. All Fees are shown in the college website. Enrollment of new student in the university, Annual and Semester examination form of new students, scholarship to SC/ST/OBC before submitting online application by students etc. are processed online by college. Data required by the University is sent through emails.</p>
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Internalexamination marks are sent to university through online. Information is given to stake holders through college website or through Social Network. Information to stakeholders through college website is given. Staff is informed through SMS, Whatsapp group and verbally through meetings. Staff salary notification is received through SMS and online salary bills is submitted through college. Finance Accounting in bank is conducted through checks, DD, NEFT/RTGS in Bank. Payments of Janbhagidari teachers are done through checks. Student evaluates (give the feedback) of department, teacher and college through offline but this feedback analysis and suggestion are mentioned in college website. Feedback analysis of other stake holders with their suggestion is also uploaded in the college website.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentations. Explain in 500 words Teaching Strategies: Learning Targetes

-Each subject is broken into number of papers. For example the subject of Mathematics of B.Sc.-part one is broken into three papers, viz,, paper-1: Algebra and Trigonometry, paper-2: Calculus and paper-3: Vector analysis and Geometry. These papers are again divided into UNITS. Each paper has five units. According to this distribution, the teaching is done. Every month the teacher prepares their proposed work. The daily work done is maintained in the teaching diary. The diary is then evaluated by the HOD/Principal. Steps for planning learning targets: The teachers plan the learning targets that make up the paper in the following basic steps (1) Target behavior- This is the behavior that the student are expected to achieve before learning or mastering the target. (2) Pre-requisite skills: These are the basic skills that the student should have mastered before learning other more difficult skills. before completing one or two unit test is taken, either oral test or written test or ppt presentation. (3) Instruction and material required: This refers to the instructions and material required for teaching. For example, the practical class is done before teaching the theory part as described in the syllabus of B.Sc.-part-one of Botany, zoology, chemistry, physics, and similarly for other classes. (4) Criteria of success: This refers to the number of successful performances of a target skills required out of a number of fixed attempts before the target skills is considered to have been mastered by the students. For example, out of seven unit test prescribed in the syllabus, students have to appear in at least four tests. At the end of the lesson, or unit, the teacher takes students test. More over a quarterly exam is to be done before completing three months of teaching. Each student pays the fees for it. At the end of the theory part of teaching, a model examination is conducted, in which he has to appear

necessarily. Documentation: Unit test record is maintained by teacher. Once before observation of quarterly exam, the paper and records are kept secure for that academic session. All students appear in the model exam. Its marks are send to University. More over these marks are added in student's final exam mark sheet. This evaluation process is prescribed by the university syllabus design.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1526	35

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ENVIRONMENT FIELD WORK	300
BSc	ENVIRONMENT FIELD WORK	110
BCom	ENVIRONMENT FIELD WORK	60
MA	SEMESTER-I, SOCIOLOGY PROJECT WORK	20
MA	SEMESTER-IV, SOCIOLOGY PROJECT WORK	14
MA	SEMESTER-IV, POLITICAL SCIENCE PROJECT WORK	17
PGDCA	SEMESTER-II PROJECT PRACTICAL WORK	35

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The IQAC department apply to fill the " Student feedback" both for UG and PG Students of the college i.e., UG partIII test Exam and P.G semester IV examination. There are two types of feedback one as general programs for UG students and other for PG students for their department's evaluation. Feedback is received from each class of students in various criteria. Feedback is offline. Nearly 10 of all students are filled the feedback data. There are objective type questions for the feedback. One option is to choose by the students. Questions are graded by A, B, C, D, E (where A most satisfied, B partial satisfied, C neutral, D disagree, E complete disagree). The Average and percentage of various criteria are then calculated. There is a column for suggestion. Student can feel this part. The IQAC put this suggestion in its meeting, and discuss on it and try to apply it. Feedback is also collected from the parents and exstudent during meeting of Parents and meeting of exstudent. Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees/departments.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	THREE YEAR GRADUATE-B.A.	900	972	899
BSc	PCM, PCB	360	355	290
BCom	THREE YEAR DEGREE PROGRAM	180	123	96
MA	SOCIOLOGY	40	39	34
MA	POLITICAL SCIENCE	40	42	37
MA	ECONOMICS	40	11	11
MA	HINDI	40	20	20
MA	GEOGRAPHY	40	0	0
MSc	BOTANY	40	71	37
MSc	CHEMISTRY	40	50	33

MSc	ZOOLOGY	40	74	39
MSc	MATHEMATICS	50	47	30
PGDCA	COMPUTER	35	135	35
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1285	276	5	1	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a mentoring system for students in the college. It is done by many ways. Each student is mentored by his/her admission incharge. The teacher keep their records. They motivate students for their academic performance like unit test, quarterly test and model test. They keep these records in their admission register.

Also, the guardian meeting is held by some teachers. In the college, each students gets orientation (Abhimukhikaran) through the NSS program. The students are also motivated for the cleanliness, plantation, respect and welcome to their teachers and seniors. Each year the student and teacher organize the Teacher's day, Newyear day, Welcome day, Farewell day, etc. Also for student's motivation, teacher are invited by students, and the teacher and other staff go to student's home for celebrating their personal, family and social festival, if any. Due to this practice, there is no any ragging case in the college since last 30 years, from when the college started. The teacher meets every student of the college and offers counseling to those seeking personal help. Many teachers are using Whatsapp to monitor and mentor the student. Each student can take help from them and get their academic and noticebased information.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1561	29	0.02

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	15	2	29	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

2.5.2 AQAR 201819 INTERNAL EXAM REFORMS 1. College informs student about their internal exams very much time before. It is done so that, the student can start their preparation in time. 2. Nearly half of the course is included in the quarterly examination (First terminal exams) 3. The pattern of model examination (second terminal examination) is same as that of student’s annual examination paper. Due to this practice, they prepare their annual exam as that of the model exampaper pattern. 4. On performing weak in the terminal exams, teacher solves the questions in class rooms or told student, where was the drawbacks in their solutions. So that student can recover the draw backs. In this practice student can prepare the writing skills for their annual exams. 5. Teacher analyzes the performance in both terminal exams. They keep the record of unit test and quarterly and model exams. 6. Some reasoning type questions are included so that the student can’t write the remembered answers. Using this practice student try to understand the fact on syllabus. 7. We try to motivate students to solve the question paper in their well ordering sequence. From these a suitable answer sheet is prepared. 8. There are 7 unit test in the curriculum. Each student to take at least 4 papers in class rooms. The unit test may be like oral question, written question, blackboard solving performance, lecture methods by students, power point presentations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

2.5.3 AQAR 201819 1. ACADEMIC CALENDER PREPARED 1. There are two terminal examinations(i) Quarterly examination and (ii) Model examination. Also, there are provisions of 7 unit test, out of which students have to take at least 4 unit tests. 1. following is the timetable of first terminal examination held between 31.10.2018 to 03.11.2018

Date	Time	BA1	BA2	BA3	BSC.1	BSC.2	BSC.3	B.COM1	B.COM2	B.COM3
31.10.2018	11.301.00	ECO	SOC	POL	CHEM	ZOO/PHY	BOT/MAT	M.Gr2	Gr.1	Incm.Tx.
31.10.2018	1.303.00	HINDI	HINDI	HINDI	ZOO/PHY	BOT/MAT	CHEM	X	X	Ind.Tax
01.11.2018	11.301.00	GEO.	POL	ECO	BOT/MAT	CHEM	ZOO/PHY	ACC.Gr1	Gr2	Audt
01.11.2018	1.303.00	FCHIN	FCHIN	FCHIN	FCHIN	FCHIN	FCHIN	FCHIN	FCHIN	FCHIN
02.11.2018	11.301.00	FEENG	FCENG	FCENG	FCENG	FCENG	FCENG	FCENG	FCENG	FCENG
02.11.2018	1.303.00	EVS	ECO	GEOG	EVS	EVS	X	EVS	X	Mgt.Acc
03.11.2018	11.301.00	SOC	GEOG	SOC	X	X	X	X	X	X
03.11.2018	1.303.00	POL	X	X	X	X	X	X	X	X

GrB, P1 2. Similarly, the time table of second terminal examination started from 28.01.2019 to 05.02.2019. 3. There are provisions of 7 unit tests, out of which students have to take at least 4 unit tests. Unit test is generally at

the end date of months or at the starting date of the months, if the test dates clashes to each other.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.govtcccollegepatan.in/newsData/D121.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BA	undergraduate	295	273	92.54
	BSc	undergraduate	84	62	73.81
	BCom	undergraduate	15	14	93.33
	MA	SOCIOLOGY	14	13	92.85
	MA	POLITICAL SCIENCE	17	16	94.11
	MA	ECONOMICS	2	2	100
	MA	HINDI	11	10	90.90
	MSc	BOTANY	16	13	81.25
	MSc	CHEMISTRY	17	13	70.58
	MSc	ZOOLOGY	19	17	89.47
	MSc	MATHS	5	0	0
	PGDCA	COMPUTER DIPLOMA	35	33	94.28

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.govtcccollegepatan.in/newsData/D145.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
INTERNATIONAL YOGA DAY	NSS, NCC, REDCROSS	40	100
SWACHH BHARAT SUMMER INTERNSHIP	NSS	5	100
CLEANLINESS PROGRAM IN HOSPITAL, JANPAL AND SCHOOL CAMPUS	NSS	3	30
ONE DAY CAMP IN ADOPTED VILLAGE PANDAR	NSS	3	25
DANGUE AWARENESS PROGRAM	NSS	5	40
CLEANLINESS PROGRAM AND HUMAN CHAIN	NSS	10	100
HIMOGLOBIN CHECK AND BLOOD GROUP CHECK, EYE TEST	REDCROSS	5	100
CLEANLINESS AWARENESS PROGRAM, HUMAN CHAIN AND RALLY	NSS	3	30
VOTER AWARENESS AND HUMAN CHAIN	NSS AND SVEEP	5	50
ONE DAY SPECIAL CAMP IN ADOPTED VILLAGE	NSS	3	30
NATIONAL VOTER AWARENESS PROGRAM AND NATION UNITY RUN	NSS AND SVEEP	3	35
7 DAY SPECIAL CAMP IN VILLAGE	NSS	5	75
AIDS DAY RALLY	NSS AND RED CROSS	5	100
ONE DAY CAMP IN ADOPTED VILLAGE PANDAR	NSS	3	20

SWACHHATA PAKWADAOATH TAKING	NSS	15	50
world environment rally	NSS	5	25
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
SWACHH BHARAT SUMMER INTERNSHIP	CERTIFICATE	MHRG AND SWACHH BHARAT GRAMIN MISSION	50
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWACHH BHARAT SUMMER INTERNSHIP	NSS	SWACHHATA RALLY AND SURVEY	5	50
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20018	2930903	1477	513287	21495	3444190
Reference Books	1787	492775	45	28325	1832	521100
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. Library The requirement and list of books is taken from the concerned departments and HoD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. Stock register for physical verification is maintained at the end of the financial year. Laboratory Record of is maintained by by HODs of the concerned departments and the physical verification system is applied by the HOD's of other department. The microscopes in botany and zoology department used for biological and experiments are regularly cleaned and maintained by the concerned departments and record of the same is maintained by lab technicians and supervised by HODs of the concerned departments. Sports: Regarding the maintenance of indoor Badminton court, it is cleaned by college peon every week. In the guidance of sports officer, the accommodation for competitor of other college in any tournament is arranged. Outdoor games like Kabbaddi, Khokho, Cricket etc ground is prepared in the guidance of sports officer. Classrooms The college has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HoD's may submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments. cleanliness Awareness Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FACULTY TOPPER	4	2504
Financial Support from Other Sources			
a) National	SC, ST,OBC online scholarship	1222	4107665
b) International	nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
motivational lecture on carrier counseling	23/01/2019	100	Dr.SANTOSH ADIL, Kurmigundra, Patan
PERSONALITY DEVELOPMENT	27/11/2018	82	Mr. A. Rai (ABS GROUP) and Prakash Paliwal (Rama coaching)
Bhartiya Sanskriti Gyan Examination Certificate distribution, Organized by Gayatri Mandir, Yug Nirman Yojna total 18 students	13/01/2019	18	Gayatri Mandir, Yug nirman yojna, Patan
Yoga day celebration	21/06/2019	60	NSS, NCC, YOUTH RED CROSS AND YOGA TEACHER PUSHKAR VERMA AND HIS TEAM
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Carrier counselling program Tejas IAS academy Bhilai, student 8383	0	83	0	0
2018	Information on How to make insurance advisor	0	25	0	0
2018	CAREER IN LIFE INSURANCE SECTOR	0	67	0	0
2018	Careers in automobile	0	71	0	0
2018	CARRIER IN QUALITY TESTING (HEALTH	0	73	0	0

DEPARTMENT

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	8
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports District level Kabbadi Sports held in college	District level	50
District level Children fair (Balmela) in the Hemchand Yadav University	University level	20
National youth day, students Rally. and Campus cleaning program	college level	30
NSS list of Youth Parliament 02 participants Himanshi and Vamendra Sinha of college sent to Durg University	university level	2
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Function of Student's Council: Student's council provides an opportunity to students to develop their leadership skills through active participation in college administration and students collaboration. The student council is expected to perform following functions: 1. Organizing cultural activities and sports activities for students. 2. Communicating problems faced by students to Principal and management of college. 3. Maintaining discipline in college campus. 4. Maintaining college campus clean and green. 5. Motivate to participate other students in the extension activities like Voters Awareness Program, Swachh Bharat Summer Internship, Tree Plantation, Yoga Day, AIDS awareness, Social and economic survey, if any, Blood-group and general health checking camp, cultural activity, etc. 6. To celebrate the national/state important days, like yoga day, republic-day, independence-day, youth-day, constitution day, SVEEP program, etc. 7. The activity body of C.R. is also working as cleanliness captain of their own class. The student council monitor the cleanliness in college campus, also. Besides above, the following committees also have student representatives: 1. Anti-Ragging Committee 2. Sports Committee 3. NSS Committee 4. Red-Cross 5. NCC 6. Cultural programs, etc. As per the Higher Education Chhattisgarh, student councils established in 2014-15, 2015-16, 2016-17, 2017-18, 2018-19. 1. The Chairman of Student council is headed by a senior professor. 2. This committee acts with other nominated teachers. 3. The patron of the committee is the Principal. 4. The above list was prepared from meritorious list, as per government. 5. One third of the list is reserved by the rule of Government. Students Council: 2018-19 Composition of student's council is as below: S.N. Name of the Student Fathers Name Post Activity 1 Babita Chela Ram President Student Union 2 Kumudini Vijay Kumar Verma Vice-President Student Union 3 Lata Sahu Govardhan Sahu Secretary Student Union 4 Nikita Kamal Sahu Joint secretary Student Union 5 Govind Nishad Khubi Ram Class representative B.A.-I(A) 6 Varsha Ramkumar Class representative B.A.-I(B) 7 Domeswar Naresh Dewangan Class representative B.A.-II(A) 8 Tomal Lal Bise Lal Class representative B.A.-II(B) 9 Suryakant Sinha Nohar Lal Sinha Class representative B.A.-III(A) 10 Harish Kumar Shiv Kumar Class representative B.A.-III(B) 11 Mamta Bhatt Ramkrishna Bhatt Class representative B.Com.-I 12 Kiran Verma Mordhwaj Verma Class representative B.Com.-II 13 Neha Bhale Devnarayan Class representative B.Com.-III 14 Khileshwari Sant Ram Class representative B.Sc.-I (Bio) 15 Minakshee Chhannu Lal Class representative B.Sc.-I (Maths) 16 Payal Ramji Class representative B.Sc.-II (Bio) 17 Bholeshwari Verma Manohar Class representative B.Sc.-II (Maths) 18 Saraswati Rajkumar Class representative B.Sc.-III (Bio) 19 Shweta Verma Dula Ram Verma Class representative B.Sc.-III (Maths) 20 Ankit Santosh Kumar Class representative PGDCA-I 21 Versha Poshan Ram Class representative M.Sc.-I (Chem.) 22 Madhu Verma Tameshwar Class representative M.Sc.-I (Botany) 23 Yagyeshwari Dhani Ram Class representative M.Sc.-I (Zoology) 24 Khileshwari Verma Birendra Kumar Class representative M.Sc.-I (Maths) 25 Mahendra Patel Prahlad Patel Class representative M.A.-I (Polit. Sci.) 26 Keshar Lachhu Ram Class representative M.A.-I (Sociology) 27 Urmila Nishad Sukalu Ram Class representative M.A.-I (Hindi) 28 Triveni Sahu Gaind Lal Class representative

M.A.-I (Econo.) 29 Ambika Santosh Kumar Verma Class representative M.Sc.-III
(Chem.) 30

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Student Alumni: The alumni committee is registered in 2014. Every year the annual meeting is organized in the college. In this meeting ex-student come to suggest the students and college activity. They also put their feedback in this meeting. They feels the feedback form also. In 2018-19 nearly 50 ex-student and alumni visited the college. First, the motivational lecture was given by Dr. Santosh Adil to our student. After then, views about reading, development, carrier, other activities

5.4.2 – No. of enrolled Alumni:

15

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Exstudent committee is constituted in Government Chandulal Chandrakar Arts and Science college Patan. It is registered under the Assistant Registrar Durg of Firms and Society. Its registration No. is 31041 and date of registration is 13/10/2014. The registration letter received by Registrar from Jawak Patr Kramank5370/20.11.2014. This committee is formed by the Exstudent of the college. The aim of the committee is to give suggestion for the development of college. It gives its openion through the feedback issued by the IQAC every year. The principal is the convener of the Exstudent/Alumni committee. The chief executive of the committee is Principal, so the feedback analysis is placed in front of Principal. In the year 201819, the Alumni meet held on date 23.01.2019 at the campus of Government C.L.C. college Patan. More than 50 Students came in this meeting. They put their views regarding development and changes in the college. Some of our students from various fields were Aashish Verma (OSDCM), Chandrakant Kaushik (Commissioner Nagar Palik Nigam Rajnandgaon), Dr. Mohan Lal Verma (HoD, Physics, Sri Shankaracharya College of Engineering and Technology Bhilai), Net Ram Parihar (Airtel Raipur), Vijay Verma (RTO, Durg), Yogesh Kaushik (Aakash Institute Raipur), Sri Dhirendra Kchhatriya (Asstt. Prof.), Harsh Bhale (Business Patan) who came in the college. The program started by the lecture of Principal, Dr. Shobha Arivastava. Before alumni meet, first a motivational lecture was given to college students by Dr. Santosh Adil of Kurmigundra. Then alumni put their views. After then college cultural program started for the exstudents and college students. More than 500 college students were presented in this program. Initially, the feedback format was filled by the exstudent/alumni. It is then analyzed. The feedback data is uploaded in the college website.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.1 The institution practices decentralization and participative management
6.1.1(A) Decentralization The college has a mechanism for delegating authority and providing operational autonomy to all the various committees to work towards decentralization. (i) Principal Level The Principal is fully authorized

to apply the vision and mission of the college. The Academic Monitoring is done under his/her direct supervision. Every year the college makes a committee for various activities to apply for goals and achievements. One of the teachers is the convener of the implementation with other members in the committee. (ii) Faculty Level Faculty members are given representation in all committees and allowed to conduct various programs. They are encouraged to develop leadership skills by being in charge of various academic, cocurricular and extracurricular activities. For effective implementation and improvement of the college following committees are formed. Other units of the institute like sports, library, NSS, NCC, Red cross, store etc. have operational autonomy under the guidance of the various committees/cells. Committee/cell/Coordinator Roles and responsibilities Principal Implementation and monitoring of academic and administrative system to cater to vision and mission of the institute Student Union committee To conduct the selection or election of student union according to government rule and regulations. Internal Audit Committee To watch the bills, vouchers and cashbooks and compare the income and expenditure Internal examination committee Internal examination, e.g., quarterly and model exam conduction Pay fixation committee Whenever any employee dues his/her pay, the estimate the pay according to government rule Sports committee To cooperate and watch the activities under sports and games NSS Program officer NSS activities of college Career guidance and counseling cell To conduct programs on guidance and counseling of students Result Analysis committee To analyze the results of students passed. Scholarship committee To watch the scholarship process Cultural and Literary committee To conduct the cultural and literary activities Student grievances redressal committee Attending and redressal of students problems Discipline committee To maintain the discipline in the institute Library Committee Management of learning resources Antiragging committee Prevention and action against ragging cases (ii) Student Level Students are empowered to play an active role with the coordinator of each committee in cocurricular and extra curricular activities, social service group coordinator. Some of the committee where they actively are student union committee, cultural and literary committee, NSS, Redcross, NCC, Antiragging committee, etc. 6.1.1 (B) Participative management The institute promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by principal. Both students and faculties allowed to express their views and suggestions to improve the excellence in any aspect of the Institute. (i) Strategic Level a. The principal, committee coordinator and staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, discipline, grievance, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the institute. b. For the various programs to be conducted by the institute all the staff Outcome:

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Followed as per Hemchand Yadav University norms
Teaching and Learning	Traditional methods supplemented by practical work, field and project work exposure towards various concepts. Also guest lectures are organized time to

	time to interact with students.
Examination and Evaluation	Semester system is followed for Post graduate courses, as per Durg University norms. While, Annual pattern is followed for under graduated courses (B.A., B.Sc. and B.Com.). For undergraduate programs, quarterly and model exams are taken as well as unit test in classes. Quarterly examination is conducted in the months of October and Model exam is conducted in Last week of January. Annual examination is held in March by the university. Unit test is taken generally one test in one month. Similarly, for odd semester postgraduate programs, the exams held in December, and, for even semester programs, the exams held in May. The internal assessment is also awarded on the basis of these examinations in addition to class performance and class conduct.
Research and Development	Teacher goes to read paper in various college. Some teacher publish work.
Library, ICT and Physical Infrastructure / Instrumentation	Total of 21495 Text books and 1832 reference books (updated till 31st March 2019) are there in the Library. Some PG departments also have the departmental library. Students are also provided with Internet facility in the college. Books are issued manually. Competitions and magazines are also available in library.
Human Resource Management	Proper hierarchical model is followed so far as human resource management is concerned.
Industry Interaction / Collaboration	Soil testing, agriculture university visit, fish hatchry visit has been done in previous years. For project work, SBSI and survey is done.
Admission of Students	Admissions are done on the basis of norms laid down by the University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	With the help of developed technology like email and whatsapp, the college staff uses the same for administration purpose. Such as use of Smartphone with inbuilt social app like Gmail and WhatsApp they share the notes to students. It helps to provide the brief notice of any event to be happened on college through WhatsApp Group for awareness and of smooth functioning of

	the same. The college have Biometric attendance for teaching and nonteaching staff. The college campus is equipped with CCTV Cameras at very place of need.
Finance and Accounts	The college conducts regular audit of annual books of accounts. The administrative office keeps all the financial records separately as per the events and transactions made for. The payment of Local janbhagidari teachers and workers are through cheques. The payments of permanent teaching and nonteaching staff is through bank by ecosh system of Chhattisgarh Government. All other payments are done by NEFT/RTGS through bank. The administrative office maintains the Books of Accounts properly which helps in auditing procedure.
Student Admission and Support	The admission process is decided by the university and Government. In some sessions it is through online process, and in some other session it is through off line. In 201819, it was offline. The college follows the admission procedure decided by the university and Government. The enrollment process, examination form and enrollment process of admitted students are processed to further step, after submitting it by students. Also, any online survey (like NUIPA, etc.) which is mandatory for student is processed by the college.
Examination	The College has a separate Examination department. The roll numbers of presented students, absentees students and practical or internal marks are sent to university through online on the day immediately after the examination holds.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
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No Data Entered/Not Applicable !!!

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ORIENTATION COURSE	1	04/07/2018	31/07/2018	28
ORIENTATION COURSE	1	15/01/2019	11/02/2019	28

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

No Data Entered/Not Applicable !!!

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, PENSION, TEACLUB	GPF, PENSION,	GOVT. SCHOLARSHIP, HELP DESK, NEKI KI DIWAR, BUS FACILITY FROM CITY TO COLLEGE, SEPARATE GIRLS ROOM, WHEEL CHAIR, CYCLE STAND

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Government Chandulal Chandrakar Arts and Science College Patan, Dist.Durg (C.G.) 6.4.1 Institution conducts internal and external financial audits regularly The college regularly conducts internal and external financial audit, college has an Account Department since inception to ensure maintenance of Cashbook, records, and vouchers, documents and audits reports of institution. 1. The following agencies conduct regular financial audit in the Institute: External Audit: External Audit is conducted by the Practicing member of the Chartered Accountant of the Institute of chartered accountant of India. Internal Audit: Internal Audit is conducted by an Internal Auditor, or a committee of internal auditors. 2. Auditors from higher education finance department Chhattisgarh conducts statutory audit covering all financial and accounting activities of the Institute. This includes scrutiny of the following: (a) All receipts from fee, donations, grants, contributions, interest earned and returns on investments (b) all payments to staff, vendors, contractors, students and other service providers. 3. All observations/objections of AG are communicated through their report. These objections are examined by separate committees of the institute consisting of

Internal Auditor, concerned Head of the Department and any other member nominated by the Principal. AG's audit for the previous years have been completed and replies have been submitted to their satisfaction. It is pointed out that no serious objection/irregularity is outstanding. No Draft Para has ever been issued against the Institute by AG. 4. Chartered Accountant of the Institute conducts regular accounts audit and certifies its Annual Financial Statements. All Utilization Certificates to various grant giving agencies are also countersigned by the CA. All Financial Statements upto 201819 have been certified. 5. Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute. This is mainly preaudit of receipts and payments and concurrent/post audit of all other receipts and payments. He also prechecks salary fixations, pension and gratuity payments and final payments of GPF.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sthaniy Janbhagidari Prabandhan Samiti	3298200	Fees collection from admitted students by the sthaniy prabandhan samiti, and self-financing course fees collected from students
View File		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	By the Department itself
Administrative				

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college organizes program of feedback filling in the college campus. The aim of this activity is tk know the probloms of students.Parent also suggest in talking. While the parents have been very supportive of the initiatives of the College, the college doesn't have a registered parentteacher association. However, the college maintains contact with the parents through the Principal's office as well as class mentors.

6.5.3 – Development programmes for support staff (at least three)

1. Salary are deposited timely in their account. 2. Dress were distributed to them 3. All financial claims like arrears, new-pay given. 4. Help in calculating their income-tax statement.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

6.5.4 – Post Accreditation initiative(s) (mention at least three) 1. ICT ENABLED FACILITY IN TEACHING 2. EXTENDED INFRASTRUCTURE OF THE COLLEGE 3.

IMPROVED MORE USE OF COMPUTER IN ADMINISTRATION

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Carrier counselling program	06/09/2018	06/09/2018	06/09/2019	83
2018	One day workshop on GST	14/12/2018	14/12/2018	14/12/2018	80
2018	Information on Insurance	21/12/2018	21/12/2018	21/12/2018	25
2019	Parents meeting and feedback filling	14/01/2019	14/01/2019	14/01/2019	14
2019	feedback filling by Student of undergraduate	14/01/2019	14/01/2019	14/01/2019	80
2019	Ex-student meeting and feedback filling	23/01/2019	23/01/2019	23/01/2019	50
2019	online survey training of all class students	26/04/2019	26/04/2019	26/04/2019	22
2019	Help in online survey filling for NIEPA	06/05/2019	31/05/2019	31/05/2019	66

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

NSS YOUTH PARLIAMENT ON TOPIC BETI BACHAO BETI PADHAO	04/08/2018	04/08/2018	1	1
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
PLANTATION PROGRAM IS DONE BY THE STUDENTS OF NSS. THEY PLANTED TREE IN ADOPTED VILLAGE. THEY PLANTED IN SCHOOL CAMPUS IN THE 7DAY CAMP. THEY ALSO PLANTED IN COLLEGE OXYZONE GARDEN.THEY ORGANIZED RALLY.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	1
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct For College Students	07/10/2019	CODE OF CONDUCT Code of Conduct for students 1. Every student shall wear clean, neat and formal dress, fitted to our culture and tradition. 2. The use of mobile phones is strictly prohibited on the college campus. Students who violate this rule will have to face disciplinary action. 3. Students should always hold their identity cards inside the campus daily. 4. Ragging in any form is a serious offence and it will be dealt with severely. 5. The college expects students of both sexes to foster a healthy and decent relationship both on campus and of

campus. The very spirit of coeducation lies in facilitating such a relationship. Any behavior contrary to this spirit is deemed unlawful and punishable. 6. Students should stay away from any anti social activities. 7. During leisure hours, students are advised to use the library. 8. During leisure hours women students should go to the rest room or library. They should not stay in the classrooms. 9. When a teacher enters the classrooms, the students should raise and keep standing until they are asked to sit or until the teacher takes his/her seat. 10. During class hours a student cannot go out of the classroom without the permission of the teacher concerned. 11. Students shall move from one classroom to another or get out of the classroom without making any noise. 12. Students should bring prescribed textbooks to the classes every day. 13. Defacing the blackboards of walls will be severely dealt with. 14. Students should handle the furniture and other properties with care. 15. Without the permission of the Principal, Students are not permitted to circulate any printed materials or pamphlets. 16. Damage fee will be collected for any damage caused by them knowingly or unknowingly. 17. Visitors are not allowed to meet the students in the classrooms.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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No Data Entered/Not Applicable !!!

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

OXYZONE GARDEN Plantation has been done in the :Oxyzone Garden with the help of NSS, Botany department and Janbhagidari committee.

PLANTATION BY NSS The NSS unit of college has planted in the college campus as well as SBSI villege Kauhi, Tehsil Patan.

PLANTATION IN VILLAGES BY NSS The unit of NSS take plantation program in the adopted village.

GARDEN IS DEVELOPING IN NEW RUSA BUILDING The new RUSA building has a small space within it. The department of Botany and NSS are trying to plantation in this garden.

PLANTATION BY STUDENTS IN HIS OWN HOME The NSS has taken initiative to aware students to grow tree in his home/ house/suitable place.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.College celebrates the festivals in healthy environment. All the college workers meet together. On 20.03.219 they play the HOLI festival together. Also went to Bharatlal Verma's home to celebrate the marriage program in his home. Similarly, the Ramnavmi festival was celebrated by all on travelling Sonpur temple. 2. College open the "pyau ghar" for the thirsty man and women in the pathway till today 30.04.2019 between Patan and village pandar. Distance between Patan and Pandar is 4 KM but there is neither shadow nor water place. This year college opened Pyau ghar. 3. Helpdesk opened in the college beside the statue of Chandulal Chander. New student may register here their problems and ask their queries to which person can solve their problems. Student's Icard is also checked here. The checking and helping was run from back years. But there was not official entry of the problems of students. 4. Cleanliness captains are nominated for each class. The cleanliness captains are generally the class captains or class representative. He can go to complain about cleanliness of class rooms. Also, Cleanliness Buckets are put outside the classrooms, where the student pat the rawmaterial itself. Every Saturday the NSS coordinator B. M. Sahu and Dr. Pushpa Minj conduct the cleanliness program. 5. Student celebrates the farewell party to senior students. Celebrates the Welcome party for Junior students. They also organize the teacher's day program and new year celebration jointly with teachers and juniorseniors. In this way there is healthy environment between students and teachers. The college pride the fact that there is no any ragging case in last 30 years, from beginning the college. 6. There is a NEKI KI DIWAR in which the pen, pencil, notebooks, rubber, old magazine, old textbooks are kept and donated by any person or teachers. It is started from 2016.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

OUR COLLEGE IS STUDENT Our college is devoted to complete the vision and mission Following are programs held for students in and outside the college campus:1. Workshop on SBSI (Swachh Bharat Summer Internship201819) 0406.2018 2.

World Environment Rally 05.06.2019 3. SBSI Start at Kauhi First phase 16 jun to 26 jun 2018 4. World Yoga Day 21.06.2018 5. SBSI Start at Kauhi First phase 29 jun to 12 July 2018 6. 01Aug Taking oath on cleaning. Also 01Aug to 15 Aug 2018 Cleanliness fortnight 7. Cleaning program in Hospital Campus 10.08.2018 8. Adopted village Pandar, Cleaning program 11.08.2018 9. NSS Special camp 26Aug to 01Sep. at Hyderabad camp selection of Anju Bairagi B.A.3 10. Redcross Dangu Awareness program Hospital Patan 30.08.2018 11. Participation of Anju bairagi and Punam B.A.III for pre Republic day parade at Kalyan college Bhilai 15.09.2018 12. Government SKY scheme mobile distribution to college students from 22Sep to 01Oct 2018 13. NSS DAY Rangoli, Lecture, Essay, Wall writing, Debate, Games organized by NSS 24.09.2018 14. District level Kabbadi Sports held in college on 28.09.2018 15. Cleaning awareness rally and Human chain by NSS 03.10.2018 16. Poster, Essay and poetry competition in college on the surgical strike day 04.10.2018 17. Honour program and Lecture of Mahanand Yadav Ex. BSF sainik 05.10.2018 18. Redcross Blood checking, Himoglobin and Eye checking with PHC Patan 12.10.2018 19. SVEEP Voter awareness Rally and Human chain upto Bustand on 15.10.2018 20. Student union Oath taking program on 26.10.2018 21. list of 78 SVEEP Voter helper to BEO Patan sent on 01.11.2018 22. 1 day special camp on adopted village Pandar 02.11.2018

Provide the weblink of the institution

www.govtccccollegepatan.in

8. Future Plans of Actions for Next Academic Year

AGENDA 201920 The NAAC committee visited to this college on 2527 November 2014. In this way 201920 will be the year of Assessment for 2nd cycle. The college will try to do for the better NAAC performance. Since the inception of the committee is involved in maintaining quality education of the college, the action plan for the next year, i.e., 201920 is as follows. The recommendations are as follows: 1. All the HOD's of each department will observe the calendar of Academic Session 201920. For their reference, they may use the university calendar provided by the government, and shown in the website www.durguniversity.ac.in 2. In the beginning of the session, for curricular and cocurricular activities, respective committees should be formed by the Principal and the staff should follow it strictly. 3. Teaching timetable should be prepared according to the University syllabus. All UG/PG should be run accordingly. 4. Students should be informed about the rules regulations of the college, and consequences of ragging indisciplinary action at the beginning of the session. The "Disciplinary committee" should inspect it regularly. The report of the same must be preserved 5. . Teacher should be inspired to participate actively in research paper publications, workshops, seminars and Short term courses. At the same time students should be inspired to participate in the educational excursions. 6. Series of lectures of subject expert should be arranged in the college. The concerned HOD's are requested to provide the details. 7. For career advancement and placement among students, workshops/seminars/guest lecture etc., of the professionals should be arranged. 8. The motivational lecture, best practices program, program of personality development, cleanliness program etc. must be organized. 9. A booklet of publications regarding college news in various newspapers must be prepared by the librarian and it must be maintained sessionwise. 10. From college stake holders, old books, specimen copies, reference books, other general knowledge books, ethical books must be collected and the record of the same must be maintained. 11. New course books, reference books, competitive books, journals and magazines should be purchased in the Library, according to the list of books provided by all the HOD's to the Librarian. 12. Proposals for workshop, seminar, minor research projects, faculty development program, and other UGC sponsored program are welcomed by the IQAC, and should be sent to UGC through proper channel. 13. The college and IQAC will welcome our teachers if they nominate himself as research guide. Also, the proposal for establishment of research center in this

college for their subjects are invited by HoD's, and suggest them to submit their proposal in front of the affiliated University, i.e. Durg University. 14. For community services like NSS camps, NCC RedCross activities, the program should be diversified and suitable record of such programs, e.g., date of the program, name of the program, chief mentor's name, best performer student's name etc., must be kept in their department and also be given to IQAC. Photos regarding these