

OFFICE OF THE PRINCIPAL, GOVT. C.L.C. ARTS & SCIENCE COLLEGE, PATAN, DURG, C.G., 491111

e-mail:patancollege@gmail.com

Phone & Fax: 07826-273675

NAAC Accredited on Nov.2014

website: www.govtcccollegepatan.in

college UGC code-202013

Grade B-2.37

CHCOGN15565

AQAR
REPORT
2015-16

2015-16



Submitted by:-IQAC, GOVT. CHANDULAL
CHANDRAKAR ARTS AND SCIENCE
COLLEGE, PATAN; DIST.-DURG,
CHHATTISGARH, PIN-491111, INDIA
NAAC Track ID-CHCOGN15565

Submitted to- NATIONAL
ASSESSMENT AND
ACCREDITATION
COUNCIL, (NAAC)
BANGALORE PIN –
560072 e-mail:
capuaqar@gmail.com

**OFFICE OF THE PRINCIPAL, GOVT. C.L.C. ARTS &
SCIENCE COLLEGE, PATAN, DURG, C.G., 491111**

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NAAC Track ID-15565

UGC college code-202013
website-www.govtccclegepatan.in

No. _____/IQAC/2016

Patan, date: _____

To,
The executive committee
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
(NAAC), NAGARBHAVI, BANGALORE – 560072
e-mail: capuaqar@gmail.com

Dear Sir,

Subject: submission of the AQAR report for the academic year 2015-16.

Please find enclosed herewith the Annual Quality Assurance Report for the academic year 2015-16 in the prescribed format. The report has been prepared using the revised format (01-01-2014). Kindly consider the report for the same. Thanking you,

Yours sincerely,
(Dr. R. K. VERMA,
Coordinator IQAC,
rohitverma1967@rediffmail.com)
Today- date 15.07.2018

**Principal,
Govt. C.L.C. Arts & Science college
Patan, Distt.-Durg, C.G., 491111
e-mail:patancollege@gmail.com**

Copy To-

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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail of the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

1. Details of the institution

1.1 Name of the institution

GOVT. CHANDULAL CHANDRAKAR ARTS & SCIENCE

1.2 Address Line-1

PANDAR ROAD, PATAN

Address Line-2

SUB-POST OFFICE AND TEHSIL.-PATAN

City/ Town

PATAN, DIST.-DURG

State

CHHATTISGARH

Pin-code

491111

Institution e-mail address

patancollege@gmail.com

Contact number

9406012513 (2015-16)

Name of the Head of the institution

Dr. (Mrs.) KALPANA SHARMA

Telephone no. with STD code

07826-273675

Mobile

9406012513 (2015-16)

Name of the IQAC coordinator

Dr. ROHIT KUMAR VERMA

Mobile

9770141146

IQAC e-mail address

rohitverma1967@rediffmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)
OR

CHCOGN15565

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
 This EC no. is available in the right corner- bottom
 of your institution's Accreditation Certificate)

1.5 Website address:

www.govtccccollegepatan.in

Web-link of the AQAR:

govtccccollegepatan.in/AQAR2015-16.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details:

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity period
1	1 st Cycle	B	2.37	2014	Nov.-2019
2	2 nd Cycle	NIL	NIL	NIL	NIL
3	3 rd Cycle	NIL	NIL	NIL	NIL
4	4 th Cycle	NIL	NIL	NIL	NIL

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

22/06/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

AQAR __2012-13, 2013-14 was submitted just before the NAAC visit on 25-27 Nov.2014-15.

- AQAR_2014-15 _(DD/MM/YYYY) (See the website:www.govtccccollegepatan.in)
- AQAR_____NA _____(DD/MM/YYYY)
- AQAR_____NA _____(DD/MM/YYYY)
- AQAR_____NA _____(DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input checked="" type="checkbox"/>	Women	<input checked="" type="checkbox"/>
	Urban	<input checked="" type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input checked="" type="checkbox"/>
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input checked="" type="checkbox"/>		

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input checked="" type="checkbox"/>	PEI (Phys Edu)	<input checked="" type="checkbox"/>
TEI (Edu)	<input checked="" type="checkbox"/>	Engineering	<input checked="" type="checkbox"/>	Health Science	<input checked="" type="checkbox"/>	Management	<input checked="" type="checkbox"/>		
Others (Specify)	<input type="text" value="diploma,, PGDCA"/>								

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="NIL"/>	UGC-CPE	<input type="text" value="NIL"/>
DST Star Scheme	<input type="text" value="NIL"/>	UGC-CE	<input type="text" value="NIL"/>
UGC-Special Assistance Programme	<input type="text" value="NIL"/>	DST-FIST	<input type="text" value="NIL"/>
UGC-Innovative PG programs	<input type="text" value="NIL"/>	Any other (Specify)	<input type="text" value="NIL"/>
UGC-COP Programs	<input type="text" value="NIL"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text"/>
2.4 No. of Management representatives	<input type="text"/>
2.5 No. of Alumni	<input type="text"/>
2.6 No. of any other stakeholder and community representatives	<input type="text"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="08"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="02"/> Faculty <input type="text" value="02"/>
	Non-Teaching Staff <input type="text" value="0"/> Students <input type="text" value="0"/> Alumni <input type="text" value="1"/> Others <input type="text" value="NIL"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, mention the amount	<input type="text"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total No.	<input type="text" value="0"/> International <input type="text" value="0"/> National <input type="text" value="0"/> State <input type="text" value="0"/> Institution Level <input type="text" value="0"/>
(ii) Themes	<input type="text" value="NIL"/>
2.14 Significant Activities and contributions made by IQAC	
<input type="text" value="Enhancement in teaching learning process by using online teaching, model making competition, quiz, motivation, classes"/>	

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. All the HOD's of each department will observe the calendar of Academic Session 2015-16. They will confirm to monitor, apply and submit the report to the IQAC. For their reference, they may use the university calendar provided by the government, ref. www.prsu.ac.in.	Academic calendar of 2015-16 downloaded from the Pt. Ravishankar University. The college followed accordingly during the session 2015-16.
2. In the beginning of the session 2015-16, for curricular and co-curricular activities, respective committees should be formed and a copy of the same must be provided to the IQAC.	Official letter no-389/estt./2015 patan date-18.06.2015 released as per Committee was constituted at the beginning of session.
3. Teaching time-table should be prepared according to the University syllabus, combined and Departmental Time-Table copy should be given to the IQAC.	A committee of time-table headed by prof. B. M. Sahu released the Teaching time table .
4. Students should be informed about the rules and regulations and consequences of ragging, and in disciplinary action in the beginning of the session and the respective committees should inspect regularly. The report of the same must be preserved.	Rules and regulations are displayed in the college signboard, notice board and suitable places in the campus. The same is also given in the college broacher.
5. Teacher should be inspired to participate in paper publication, workshops , seminars; and they are required to submit the record to the IQAC. At the same time students should be inspired to participate in educational excursions.	(i) Dr. R. K. Verma published 02 papers in Journals. He also attended the CHIPS training at Mantralaya and Govt. Patankar Girls college Durg. He attended the IQAC seminar, held at Prekshagriha Pt. RSU Raipur. (ii) Educational tour in Zoology at Raipur and Botany were done.
6. Series of lectures of subject expert should be arranged in the college, through "remedial classes" for SC/ST/OBC and under-privileged class students. The concerned HOD's are requested to provide the details.	Besides Remedial classes, a series of lectures were organized as follows: (i) Guest lecture on "side-effects of pesticides" is given by Dr. Purnima Seth. (ii) Discussion on 'new education policy' discussion by RUSA (iii) Science quiz a program on Science day organized. (iv) Guest lecture on 'group theory' by Prof. Upma Srivastava Chemistry subject. (v) Guest Lecture on SPORTS by Dr. C. D. Agashe, Pt. RSU Raipur (vi) Guest lecture on "How to use mobiles-a precaution" by Rumen Technology, Bhilai
7. For career advancement and placement among students, workshops/seminars/guest lecture etc., of the professionals should be arranged. Its documents and photographs must be provided to IQAC.	(i) Carrier counseling program by prism Engineering College, Utai, dist-Durg. (ii) Carrier counseling program by NSDC. (iii) Carrier counseling program "Tejas Academy" on competition exams like PSC, IAS etc, was given.
8. The motivational lecture, best practices program, program of personality development, etc. must be organized and a report should be provided to the IQAC.	(i) Motivational lecture of Dr. Sandhya Madan Mohan on good food habits is organized by IQAC. (ii) Guest lecture by M. M. Srivastava on "personality development" is organized by IQAC. (iii) Guest lecture by Dr. Shakil Hussain on preparation of

	competition exam organized by IQAC.
9. To introduce computer literacy programs for the students, teachers and non-teaching-staffs Computer-lab with internet facilities should be available. A computer training program must be organized especially for UG first year students.	(i) Computer literacy training program for UG first year student was started. They take training in ten batches. (ii) For M.Sc.-II semester (zool.) computer knowledge program started. It was of 10 days program. (iii) RUSA also organized a computer training program for teachers. (iv) Computer literacy program for helping-staff organized. (v) Training on how to make Digital locker organized for PGDCA students.
10. Students should be motivated to use library and issue books. Librarian should deliver lecture-regarding rules and regulations of library and books availability in the beginning of the session, to make students updated.	(i) There are notices on notice board at each suitable place in campus, where the library notices are shown. (ii) A guest lecture on "how to use library" by Mrs. Preeti Sharma is organized
11. From college stake holders, old books, specimen copies, reference books, other general knowledge books must be collected by the librarian and the record of the same must be maintained. To make better utility of the library, the stake holders must also be included.	The Coordinator Dr. R. K. Verma of IQAC donated 30 books for the use of students.
12. A booklet of publications regarding college news in various newspapers must be prepared by the librarian and it must be maintained session-wise. This booklet must be submitted to IQAC after ending the session..	It is preparing.
13. New course books, reference books, competitive books, journals and magazines should be subscribed. The list of books must be provided by all the HOD's to the Librarian.	Books are purchased as per government rule, by the Librarian.
14. To get the library services updated and quick responding, automation of library should be done. The books should be issued and all the records should be maintained into the computer.	There are three computers in library. Automation procedure is to be done.
15. Proposals for workshop, seminar, minor research projects, faculty development program, other UGC sponsored program are welcomed by the IQAC, and should be sent to UGC through proper channel.	No proposals received from any department
16. The college welcomes teachers to nominate them as research guide. The proposals of establishment of research center in this college for their subjects are invited by them, and suggest them to submit their proposal in-front of the affiliated University.	One assistant professor Dr. Shakil Hussain, one professor Dr. Shobha Srivastava and Principal Dr. S. K. Bhardwaj are research guide of different Universities. A thesis was checked and submitted for Ph.D. degree under the supervision of Dr. S. K. Bhardwaj (Principal) during 2015-16. However, the college has no research centre yet.
17. For community services like NSS camps, NCC and Red Cross activities, the program should be diversified; and suitable record of such programs, e.g., date of the program, name of the program, chief mentor's name, best performer student's name etc., must be given to IQAC. Photos regarding these activities must be attached in notice-board for motivation of students.	(i) The 7 days NSS camp held in village Borid. Regular program is organized every Saturday. Two branches of NSS are running presently under two different assistant professors, namely B. M. Sahu and Jagrit Kumar. The second branch opened in 2014-15. (ii) The Red-cross program is organized under the supervision of D. K. Bhardwaj. Programs like, Blood- group checking, AIDS awareness, Cleanliness rally are organized. Workshop on first-aid awareness, blood-donation camp organized in college by a team from hospitals. (iii) NCC wing take parts in regular basis.

18. New teachers should be appointed through college Janbhagidari (internal resources) for UG/ PG classes. A list of appointed teachers should be provided by the office, with their subject and date of joining.	11 temporary (Janbhagidari) teachers appointed for teaching PG classes, which are running through JBS (Janbhagidari Samiti). Also, 02 contract teachers are appointed against sanctioned/ vacant post. One lab instructor/tutor for PGDCA appointed. 04 Group D worker appointed, completely on contract basis.
19. Feed-Back forms must be translated in Hindi language and provided to all the stakeholders of the College. A committee of all the HOD's must be formed to analyze the report, and a copy of the report must be provided to IQAC.	Translated (in Hindi) feedback forms are filled by stack-holders, e.g., Students, assistant-staff, Ex.-student etc.
20. Internal examination conducting and monitoring committee must be formed, and the final result should be given to IQAC. The analysis of the internal examination must also be prepared and displayed. The top rankers should be motivated by giving their names, photos etc. in the notice board and in IQAC.	Internal Examinations, e.g., Unit-Test, Quarterly-Exam., Model-Exam. are taken. Prof. B. M. Sahu and his team maintain and monitors these examinations.
21. Shade construction over fees counter is completed in F.Y 2014-15. The admission procedure, Fees - submission, nomination/enrollment, scholarship application, election procedure etc. must be handled from this counter for the convenience of the students. This will be called "single-window system"	(i) Shade completed on/above fees counter completed. (ii) A window for fees collection, receiving applications of nomination /enrollment procedure, receiving hard copy of examination form, application of scholarships, and filing nomination format in student election is applied in college.
22. Student help-center cum I-card checking counter must be opened in-front of the gate. This counter must maintain the discipline among students.	Help cum I-card checking centre opened and applied in front of the college gate, to control discipline among students.
23. To upgrade teaching quality, smart class should be installed and LCD projector should be provided.	Two new smart board purchased and adjusted in Seminar hall and PGDCA classes.
24. GIS software should be purchased for Geography Department	There is no fund for purchasing GIS software
25. A Botanical Garden has been prepared in the college in 2014-15. Various plants like medicinal plants, flowering plants, plants for use of college-practical etc. should be planted. For applied study of botany subject, the students of concerning classes should be motivated to give one hour per week in this Garden. Photo of best performer student must be past in College notice-board and the record of the same must be submitted to IQAC.	(i) Student and college worker maintains botanical garden time-to-time. Some useful plants are planted in it. (ii) A new structure "cycle stand" started, which is connected to this garden. (iii) Five benches of Iron are donated to sit in campus.
26. For Women's Hostel, furniture should be purchased and for the sanction of the post of warden, and other infrastructure like boundary wall, security guard etc., the letter must be written to the Higher Education Department (C.G Government.)	State Govt. is going to conduct examination for the Post of Hostel-warden. As, soon as the post of warden is fulfilled, Boundary wall will construct.
27. Red-cross should organize awareness programs, i.e. Health checkup camps, AIDS-awareness lectures, Environment days, literacy and Adult-education program, etc. for the improvement of quality of life in this area.	(i) Blood donation camp organized in college campus, where 26 students including sports officer. (ii) Blood group and general health checking program of 149 students (iii) AIDS HIV awareness rally organized (iv) First-AID awareness program organized by nursing college Sec.-9, BHILAI
28. Proposal for water harvesting should be made with the help of PWD.	Proposal send to Nagar Panchayat Patan.
29. Sports department should prepare fresh proposal for sports infrastructure development and sent to	Sports officer is trying to develop sports facility as well as sports

the UGC under 12th Plan.	activity.
30. Smart classes should be utilize by each department. For this purpose, some classes based on power point presentation must be organized.	(i) PGDCA classes runs on smart board. They use smart class regularly. (iii) Botany department goes through smart class. They have been available smart board.
31. Excursion tour should be organized, wherever necessary in the syllabus.	(i) Department of Botany excursion tour to Atari, Patan govt. Nursery. (ii) Zoology department excursion tour to Raipur.

* Attach the Academic Calendar of the year as Annexure.(Attached at the end of this AQAR, annexure-i)

2.15 Whether the AQAR was placed in statutory body? Yes

Management Syndicate Any other body

Provide the details of the action taken

The details of AQAR is placed in-front of staff members, headed by the Principal. With their help, the present AQAR report is being submitted.

Part – B

Criterion – I

1. Curricular Aspects:

1.1-Details about Academic Programs:-

S.N.	Level of the Program	Number of existing Programs	Number of programs added during the year	Number of self-financing programs	Number of value added / Career Oriented programs
1	PhD	Nil	Nil	Nil	Nil
2	PG	08	Nil	06	Nil
3	UG	03	Nil	Nil	Nil
4	PG Diploma	01	Nil	01	Nil
5	Advanced Diploma	Nil	Nil	Nil	Nil
6	Diploma	Nil	Nil	Nil	Nil
7	Certificate	Nil	Nil	Nil	Nil
8	Others	Nil	Nil	Nil	Nil
Total		12	Nil	07	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options-

As per university rule, listed in 1.2(ii) below-

(ii) Pattern of programs:

S.N.	Pattern/ Examination method	No. of programs
1	Semester	09
2	Trimester	NIL
3	Annual	03

1.3 Feedback from stakeholders* (On all aspects)

Alumni:	<input checked="" type="checkbox"/>
Parents:	<input checked="" type="checkbox"/>
Employers:	<input type="checkbox"/>
Students:	<input checked="" type="checkbox"/>
Mode of feedback:	
Online:	<input type="checkbox"/>
Manual:	<input checked="" type="checkbox"/>

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Not Applicable. Syllabus is designed by the university and the college has to follow it.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty:-

Total	Asst. Professors 2015-16	Associate Professors	Professors	Others
11+2	10	NA	01	02
Working at present	(Eng-0, Phy-1, Chem.-1, Maths-1, Bot-1, Zool-1, Polit. sci.-1, Geog-1, Eco-1, Hindi-2, Comm.-0)	0	Sociology-01 Polit. Sci.- nil	(Sports-1, Library-1)- Non-teaching

2.2 No. of permanent faculty with Ph.D.:

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year:

Asstt. Professors		Associate Professors		Professors		Others	Total
R	V	R	V	R	V	R	V
0	2	-	-	0	1	3	0
	Commerce-1,				Politi. Sci.-	Recruited 02 POST (com.-1. and eng-1)	

English-1				1, Sociology-1,	against vacant post on contract basis and 01 POST of socio.-1 (against local JBS) temporary post.
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2.4 No. of Guest and Visiting faculty and Temporary faculty:

teacher-11, computer-tutor-1 Total-12, from Local body committee (Jan Bhagidari Samiti) for teaching the “JBS-self financing course”.

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	0	0	02 (IQAC-workshop, Dr.R.K. Verma and Dr. Sakil Hussain)
Presented papers	0	0	
Resource Persons	0	01 (Dr. Shakil Hussain at Digvijay college Rjn.)	

2.6 Innovative Process adopted by the institution in teaching and learning:

Project-work is given to students in Sociology, PGDCA, Geography, etc. The use of ICT, ppt Presentation and Interactive session by the students, Quiz organization, Model, Poster and Chart of subject matter making competition, etc. Quarterly, Half-yearly (model examination) held. Model paper is solved in mathematics.

2.7 Total No. of actual teaching days during this academic year:

According to 2015-16 calendar- 183

183

2.8 Examination/ Evaluation Reforms initiated by the Institution:

1. Our college is the examination centre of 04 colleges for Annual and Supplementary exam, both for regular and private students. Centre for University semester examination is also available here.
2. Quarterly, Half-yearly, Unit-test for UG and PG classes are conducted as per university guidelines in the college level.
3. Besides, (i) GK Quiz competition (ii) Invited scripts from students for college magazine “Mansi” to promote their writing skills. (iii). Model, Poster, Chart, Essay writing, Lecture competition etc. are organized from students to prepare exams. (iv). Extra classes of problem solving taken.

(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions): Examinations are conducted by the University, the college help the university to conduct these examinations.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus

Development as member of Board of Study/Faculty/Curriculum Development workshop:

Member of Board of studies-Dr. R. K.Verma, Dr. Shobha Srivastava

2

2.10 Average percentage of attendance of students: >80%

2.11 Course/ Program wise distribution of pass percentage: After suppl.-2015 Exam's result declaration, the result is following:

Class	Total No. of Students Appeared In the Exam	Pass in Distinction		Pass in I st Division		Pass in II nd Division		Pass in III rd Division		Pass Division	
		No. of students	% of Students	No. of students	% of Students	No. of Students	% of Students	No. of students	% of Students	No. of students	% of Students
B A I	295	0	0	5	1.69%	51	17.28%	43	14.58%	99	33.56%
B A II	206	0	0	6	2.91%	45	21.84%	26	12.62%	87	42.23%
B A III	113	0	0	5	4.42%	66	58.41%	35	30.97%	106	93.81%
B Sc I (Maths+Bio)	98	0	0	13	13.26%	28	28.57%	11	11.22%	52	53.06%
B Sc II	53	0	0	18	33.96%	22	41.51%	02	3.77%	42	79.24%
B Sc III	38	0	0	4	10.52%	32	89.47%	02	5.26%	37	97.37%
B Com-I	51	0	0	3	5.88%	20	39.22%	15	29.41%	38	74.51%
B Com-II	19	0	0	2	10.52%	07	36.84%	07	36.84%	16	84.21%
B Com-III	08	0	0	0	0%	01	12.50%	00	0%	01	12.50%
M.A.-I GEOGRA. DEC-15	8	0	0%	-	-	-	-	-	-	8	100%
M.A.-II GEOGR MAY-16	8	0	0%	-	-	-	-	-	-	8	100%
M.A.-III GEO. DEC-15	10	0	0%	-	-	-	-	-	-	10	100%
M.A.-IV GEO. MAY-16	10	0	0%	1	10%	9	90%	0	-	10	100%
M.A.-I ECO. DEC-15	5	0	0%	-	-	-	-	-	-	5	100%
M.A.-II ECO. MAY-16	5	0	0%	-	-	-	-	-	-	5	100%
M.A.-III ECO. DEC-15	8	0	0%	-	-	-	-	-	-	8	100%
M.A.-IV ECO. MAY-16	8	0	0%	6	75%	2	25%	0	-	8	100%
M.A. -I HINDI DEC-15	12	0	0%	-	-	-	-	-	-	12	100%
M.A.-II HINDI MAY-16	12	0	0%	-	-	-	-	-	-	12	100%
M.A.-III HINDI DEC.15	5	0	0%	-	-	-	-	-	-	5	100%
M.A.-IV HINDI MAY 16	5	0	0%	3	60%	1	20%	0	0%	4	80%
M.A.-I POL.SCI. DEC-15	17	0	0%	-	-	-	-	-	-	14	82.35%
M.A.-II POL.SCI.MAY 16	14	0	0%	-	-	--	-	-	-	12	85.71%
M.A.-III POL.SCI.DEC 15	13	0	0%	-	-	-	-	-	-	13	100%
M.A.-IV POL.SC.MAY 16	13	0	0%	7	53.8%	6	46.15%	0	0%	13	100%
M.A.-I SOCIO.DEC-15	14	0	0%	-	-	-	-	-	-	13	92.85%
M.A.-II SOCIO.MAY-16	14	0	0%	-	-	-	-	-	--	12	85.71%
M.A.-III SOCIO.DEC-15	15	0	0%	-	-	-	-	-	-	15	100%
M.A.-IV SOCIO.MAY-16	13	0	0%	8	61.53%	4	30.76%	0	0%	12	92.30%

M.SC.-I CHEM. DEC-15	20	0	0%	-	-	-	-	-	-	15	75%
M.SC.-II CHEM. MAY-16	20	0	0%	-	-	-	-	-	-	16	80%
M.SC.-III CHEM DEC-15	18	0	0%	-	-	-	-	-	-	17	94.44%
M.SC.-IV CHEM.MAY-16	18	0	0%	11	61.11%	2	11.11%	0	0%	13	72.22%
M.SC.-I BOT. DEC-15	20	0	0%	-	-	-	-	-	-	19	95%
M.SC.-II BOT. MAY-16	20	0	0%	-	-	-	-	-	-	19	95%
M.SC.-III BOT. DEC-15	18	0	0%	-	-	-	-	-	-	18	100%
M.SC.-IV BOT.MAY-16	18	0	0%	5	27.77%	8	44.44%	0	0%	18	100%
M.SC.-I ZOOL. DEC-15	20	0	0%	-	-	-	-	-	-	20	100%
M.SC.-II ZOOL. MAY-16	20	0	0%	-	-	-	-	-	-	10	50%
M.SC.-III ZOOL.DEC-15	19	0	0%	-	-	-	-	-	-	18	94.74%
M.SC.-IV ZOOL.MAY-16	19	0	0%	11	57.9%	8	42.11%	0	0%	19	100%
PGDCA-I DEC-15	33	0	0%	-	-	-	-	-	-	31	93.93%
PGDCA-II JUN 16	30	0	0%	24	80.0%	6	20.00%	0	0%	30	30%

Note-Pt. Ravishankar Shukla University Raipur (C.G.)MERIT LIST OF EXAMINATION-2016

- | | |
|---|---|
| 1. PARMESHWAR-M.Sc.-Zoology-2 nd | 2. Ku. SHRADDHA-M.Sc.-Zoology-7 th |
| 3. Ku. HITESHWARI M.Sc.-Zoology-8 th | 4. Ku. VERSA M.Sc.-Zoology- 9 th |
| 5. Ku. MAMTA M.Sc.-Zoology-10 th | 6. POSHAN LAL NISHAD-M.Sc.-Botany-5 th |
| 7. Ku. KHUSHBOO-M.Sc.-Botany-9 th | 8. RAJU LAL-M.A.-Sociology-4 th |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:-

It monitors and supervises the Teaching & Learning processes by following ways:

- a) Subject teacher prepare their daily-diary every day. Principal check it monthly.
- b) The subject teacher prepares the attendance register of students.
- c) Teacher takes the oral and/or written tests of students according to the university calendar. Surprise test is also taken by some teachers. We may call this as “Continuous evaluation process”.
- d) After the valuation of unit test papers, quarterly papers and Model (half-yearly) papers, students are asked to observe their solution papers. This is the evaluation procedure “of the student, for the student and by the student”.

2.13 Initiatives undertaken towards faculty development

nil

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1 (Dr. Purnima Seth)
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0

Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Post	Number of Permanent positions Filled during the year	Number of position Filled temporarily
Administrative Staff	2(Asstt. Grade-III)	1 (Asstt. Grade-II)	0	0
Technical Staff	Sanctioned = 08, filled = 06 (04-Lab.Tech. filled & 02 Lab. Attend. filled)	2 (both Lab. Att.)	0	2

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

There are three research guides in the college. Dr. Shashikanta Bhardwaj in Home Science, Dr. Shobha Srivastava in Sociology. Dr. Shakil Hussain in Political Science. In current year 2015-16, Dr. S. K. Bhardwaj helped in submitting a Ph.D. Thesis of her student registered in Rani Durgawati Univ. Jabalpur (M.P.)

3.2 Details regarding major projects-

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.4Details on research publications

	International	National	Others
Peer Review Journals	0	02(Dr. R. K. Verma)	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

Details of published journals-

1. (i) R K. Verma, Fixed points for conversely commuting mappings satisfying implicit relation in complex-valued metric spaces, *International Scientific Research Organization Journals (ISROJ)*, Volume- 01 issue- 2, Feb.2016, available online at <http://isroj.net/index.php>

(ii) R. K. Verma, Common fixed point theorems using prop. (E.A) in complex valued b-metric spaces, *International Scientific Research Organization Journals (ISROJ)*, Volume 01 issue 1, Jan.2016, available online at <http://isroj.net/index.php>

2. Dr. Shobha Srivastava and P. Srivastava, "Sodh-Prakalp , vol.-2, Year 2015-16"

3.5 Details on Impact factor of publications: 0

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations- NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects <i>(other than compulsory by the University)</i>	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from ---NA

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution:

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs: NIL

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialized	Applied	0
	Granted	0

**3.17 No. of research awards/ recognitions received by faculty and research fellow
 Of the institute in the year-**

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

**3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them**

03-Dr. S. K. Bhardwaj, Dr. Shobha Srivastava, Dr. Shakil Hussain

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level=0

3.22 No. of students participated in NCC events:

University level State level
 University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum-nil College forum-03 NCC-Blood donation camp

NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility-Listed Below:-

N.S.S.

1. Within due schedule, the 7-days special camp of NSS held at village-Borid in 2015-16.
2. N.S.S.-AIDS awareness rally organized in Patan city through college jointly with Red-cross.
3. Every Saturday the cleanliness program is organized in college campus.
4. Essay competition on Voter's day awareness program held on 25.12.2015 by NSS and Nagar Panchayat Patan.
5. Second branch of NSS opened in this college on 2014-15, by Pt. R.S.S.University Raipur.
6. "The Regular Activity" of NSS was held on college regularly.

Youth Red-Cross

1. On date 06.11.2015, the Blood-group checking and health checkup program organized in college campus, In this total 149 students benefitted. This was helped by community health centre Patan.
2. On date 23.01.2016, the Blood-donation camp organized in college campus. In this program total 26 unit blood donation were done, including Sports officer Dr. Dinesh Namdev.
3. Rally on Voter awareness organized in college.

N.C.C.

1. Our student participated in the 10 days NCC Camp held at Indira Gandhi Agriculture college, Raipur. Out of six group in this camp our get first prize.
2. Total 22 student participated in the Parasailing camp held at Charoda, dist-Durg
3. Total 05 students participated in the NCC camp held at Mats university Raipur.
4. Total 06 students received NCC-B certificate in 2016.
5. 18 girls participated in Govt. K.C.B. College Bhilai-3 on International Yoga Day
6. Special parade held on Independence day and Republic day every year at college campus.

Other Activity

1. Admission procedure completed, Anti-ragging affidavit were filled by each student and their parents. There is no ragging case till date.
2. Computer-Seminar organized by PGDCA department, through Jetking computers and Hardware Networking on 09.01.2015
3. From 16-28 Aug 2014, the "Student Union election" were done free and fair according to University rule.
4. Model, poster, chart making competition organized by Science club. Student were given certificate.
5. Student data digitalization program called "Student Life Cycle Management " were done under the CHIPS activity, during all September-October month by IQAC in time limit.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17.3 acre	0	By State Govt.	17.3 acre
Class rooms	14	0	Govt.	14
		(eight rooms are under construction through RUSA)	RUSA	preparing
Laboratories	5	0		5
Seminar Halls	0	1	Extension of library building	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	0	0	NA	0
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Office has 4 computers. One each for Assistant grade-III, for typing general information, Online- Scholarship, and for Principal's/Official data handling. Library has 3 computers, Sports has 1, NSS has 1, etc. Geography lab has 03 computer, Chemistry, physics, Botany Zoology has one each computers. Mathematics and English departments also have computers.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18114	2439287	504	119760	18618	2559047
Reference Books	1710	460600	28	10500	1738	471100
e-Books	0					
Journals	13		0		13	
e-Journals	0					
Digital Database	0					
CD & Video	0					
Others (specify)	Magazine-16		0		16	

	Employ. news-02 Hindi news paper-05					
--	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	44	1	1	0	0	4	12	28
Added	0	0	0	0	0	0	0	0
Total	44	0	1	0	0	4	12	28

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

There is a self-financing course namely, PGDCA. This course is affiliated to the Pt. Ravishankar Shukla University Raipur. This department runs computer literacy program for those students / teachers /workers of college, who wants to learn computer. Besides, each department e.g., NSS, SPORTS, LIBRARY, CHEMISTRY, BOTANY, ZOOLOGY, PHYSICS has computers. Student learns from these computers. Also, The Govt. of Chhattisgarh distributes tablets to each eligible UG pass students. From which, student learn to operate/handle computer.

i) ICT

YES

ii) Campus Infrastructure and facilities

01-computer class, CCTV, Projectors

iii) Equipments

44

iv) Other

Campus Wi-Fi-01

Total:

46

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Student support activities are done by the institutional social responsibility section, namely, NSS, NCC, Red-cross, Cultural & Literacy, and Science-club program, etc. The members of IQAC are included in this activity and they act positively in these programs. They motivate student to take part in various activities.

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students = 1205

UG	PG	Ph. D.	including-PGDCA
923	282	0	35

(b) No. of students outside the state

0

(c) No. of international students

0

Men	No	%	Women	No	%
	505	41.9		700	58.1

General	Last Year 2014-15					This Year 2015-16					
	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
50	136	54	800	0	1040	52	133	67	953	2	1205

Demand ratio 1.267

Dropout % 0.469=46.9%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career counseling cell is constituted in the college. This cell organizes some guest lectures, motivational lecture, lecture on competitive-exam based program in college.

No. of students beneficiaries-

100

5.5 No. of students qualified in these examinations –Data is not available for other selections.

NET	0	SET/SLET	0	GATE	NA	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	

5.6 Details of student counseling and career guidance

The Prism college of Engineering Utai organized career counseling program in 21.05.2015

No. of students benefitted

30

5.7 Details of campus placement-

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of students participated	Number of Students Placed	Number of Students Placed
0	0	0	hemistry-03, Maths-01, Botany-04

5.8 Details of gender sensitization programmes

Women's grievance cell is constructed. In 2014-15, there is no case of grievance on the gender sensitization issue in front of the cell. A board is made showing the contact number of the convener to register the grievance, if any.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level-nil National level-nil International level-nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level
 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	953	2384856
Financial support from other sources	0	0
Number of students who received International/National recognitions	0	0

5.11 Student organized/initiatives

Fairs : State/ University level National level International level
 Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution-

VISION- To make quality, the defining element of higher education in India, through a combination of self and external quality evaluation, promotion and sustenance initiatives.

MISSION-

- ❖ To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programs or projects;
- ❖ To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;
- ❖ To encourage self-evaluation, accountability, autonomy and innovations in higher education;
- ❖ To undertake quality-related research studies, consultancy and training programs, and
- ❖ To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.

6.2 Does the Institution has a management Information System

no

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Four members of this college (Dr. Shobha Srivastava, Dr. Sanjay Das, Dr. R.K.Verma and Dr. Shakeel Hussain) are members of the board of studies of Pt. Ravishankar Shukla university. The University prepares syllabus/curriculum and the college follows them. In the college level, the Quarterly, Half-yearly, Unit tests, Internal examinations, Quiz, interaction with each-other, discussion, power-point presentation in some classes, etc. are organized. The score/ performance of these examinations are analyzed in class to the students. This helps to enhance the exam.-results.

6.3.2 Teaching and Learning

Interactive teaching, Online teaching facility and guest lectures are arranged for students. Teachers do their best to make the performance of students. The ppt class, unit-Test, Extra-classes, problem solving exercise, organized within their regular classes. This helps students to perform them better.

6.3.3 Examination and Evaluation

Continuous evaluation and cumulative evaluation like Quarterly, Half-yearly, Unit tests, Internal examinations, Quiz, interaction with each-other, discussion, power-point presentation in some classes, etc. are organized. Revision of class 12th is done by mathematics professor. Further, annual exam., Supplementary Exam., Semester examinations are held every time. Our college is the Supplementary Examination centre for other college.

6.3.4 Research and Development

Though, the college has no study centre; the research guides are engaged to teach students with dedications. Professor participates in the conference and seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

There is internet facility in each department including office room. Each computer is linked with internet. In some classes, teachers teach using power point presentation, and search information study material for students. Separate library building is constructed. Teachers are requested to upload pdf files of books and reference books, if available.

6.3.6 Human Resource Management

Teachers are appointed from Janbhagidari committee. They teach Post-Graduate classes.

6.3.7 Faculty and Staff recruitment

02 Contract teachers (English and commerce) were filled for the appointed session 2014-15, according to govt. instructions. The post is still vacant. Also, for teaching PG classes, local JBS committee appointed teachers for this session 2014-15.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Admissions are done according to merit basis, as per govt. rule. Total number of students in 2015-16 admitted as on date 14.08.2015 is 1182. From next year 2016-17 the admission will be from online method.

6.4 Welfare schemes for

Teaching	GPF scheme, GIS scheme of govt.
Non teaching	---do---
Students	Scholarship according to govt. rule, For, BPL., SC, ST, OBC students

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

YES

Yes

No

Note- Financial audit was done by state Govt. officers in May-2016.

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type

External

Internal

Yes/No

Agency

Yes/No

Authority

Academic

Administrative

6.8 Does the University/ Autonomous College declares results within 30 days? No

For UG Programmes-no Yes No

For PG Programmes-no Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examinations are run according to university rules. There is a time-table and academic calendar. The college is examination centre of Suppl. exam., semester Exams, Quarterly, annual examinations. Answer sheets of Unit test, model test, Qtly. exam were given to analyze the performance of students.

6.10 Activities from management-

Local janbhagidari committee appoints teachers to teach the Janbhagidari courses run by the classes.

6.11 Activities and support from the Alumni Association

Some alumni are the JBS member (local management committee member). They take part in decision making in the benefit of college. JBS President donated long plastic ofa of three seater for college.

6.12 Activities and support from the Parent – Teacher Association

Parents come at the time of student’s admission. Occasionally, the teacher meets them individually and try to know their problems, Parent gives undertaking, about his ward, not to take part in ragging. In 2014-15, the college provided them to meet with NAAC.

6.13 Development programmes for support staff

Computer course was provided in computer class. Internet facility is also available for them in office. Govt.’s scheme of GPF, GIS, Leave rules etc. is applied for all supporting staffs, appointed on regular basis.

6.14 Initiatives taken by the institution to make the campus eco-friendly

PLANTATION IN CAMPUS DONE BY NSS.

Criterion – VII

7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- (i) The teaching and non-teaching staff of the college rendered their services to the civil administration department of the state Government in the election process (Nagar Nigam Election Bhilai).
- (ii) The NSS volunteers along with the NSS program officers of the college extended their continuation in different functions, social service activities performed in the “adopted-village” (Nawagaon) and Borid (7 days camp).
- (iii) The students and the staff of the college participated in the cleanliness drive executed in the Patan township on 02.october 2015.
- (iv) The student of the college participated in the teaching activities in the different state government schools to create awareness about the education in the students.
- (v) The student who did not gate opportunity to get admission in the college were provided with tutorial guidelines and educational instructions in the college teachers under the Vidya-dan yojna.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

All the curricular, co-curricular and extra-curricular activities have been completed as per the plans chalked out by the different departments and committees. All the departments (subject-wise) prepared annual action plan on the basis of the academic calendar provided by the university and higher education department and extended the plan on their basis. The different schemes under the scholarship , professional developments, gender sensitization, SC/ST welfare schemes, were carried out as per the norms provided with different developmental schemes under the varied schemes provided by the state government/UGC were turned in the college in the stipulated time frame..

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- (i) The student of this college (UG first year, PG Zoology and Chemistry) work trained in the college computer lab about basic cyber skills in which students learned about MS word, MS excel, MS ppt, MS paint and the proper use of internet.
- (ii) **Vidya-Dan Yojna:** Under the Vidya dan-yojna, students of this college went to different state government schools and provided their services in usual classrooms teaching-learning process to the primary students through NSS.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Tree plantation has been done on college campus.
2. Field work, Project work on environment studies is done.
3. In the NSS programs, plantation is done, and importance of plantation is said to students.

7.5. Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NAAC completed the evaluation on 26-28 nov.2014. College received 2.34 out of 4, i.e., grad B.

7. Plans of institution for next year

Plan of action chalked out by the IQAC committee For the Session: 2016-17

Details of the Plans of institution for the year 2016-17:-

IQAC is a cell in each college to assure the Internal Quality in college's activity. For this purpose, the action plan is prepared and college has to perform according this. For this year, i.e., 2016-17 this plan is being laid down.

The NAAC committee visited this college on 25-27 November 2014. They inspected the college and met all the staff holders of this college. They accredited the college by allotting 2.37 marks out of 4. Since the inception of the committee is involved in maintaining quality education of the college. The recommendations are as follows:-

1. All the HOD's of each department will observe the calendar of Academic Session 2016-17. They will confirm to monitor, apply and submit the report to the IQAC accordingly. For their reference, they may use the university calendar provided by the government, ref. www.prsu.ac.in.
2. In the beginning of the session, for curricular and co-curricular activities, respective committees should be formed and a copy of the same must be provided to IQAC.
3. Teaching time-table should be prepared according to the University syllabus. The copy of combined and departmental Time-Table should be given to IQAC.
4. Students should be informed about the rules & regulations, and consequences of ragging & in-disciplinary action at the beginning of the session. The "Disciplinary-committee" should inspect it regularly. The report of the same must be preserved.
5. Teacher should be inspired to participate actively in research paper publications, workshops, seminars and Short term courses. A copy of the participation should be submitted for the record to IQAC. At the same time students should be inspired to participate in educational excursions.
6. For the preparation of competition examination, e.g. PSC, SSC etc. a competition cell will be constructed in the headship of Dr. Shakil Hussain. For career advancement and placement among students, workshops/seminars/guest lecture etc., of the professionals should be arranged. Its documents and photographs must be provided to IQAC.
7. The motivational lecture, best practices program, program of personality development, etc. must be organized and a report should be provided to the IQAC.
8. Students should be motivated about maximum use of library. Librarian should deliver lecture regarding rules & regulations of library and books availability in the beginning

- of the session, to make students updated. Notice about use of library should be displayed at every suitable place.
9. From college stake holders, old books, specimen copies, reference books, other general-knowledge books must be collected by the librarian and the record of the same must be maintained. To make better utility of the library, the stake holders must also be included.
 10. A booklet of publications regarding college news in various newspapers must be prepared by the librarian and it must be maintained session-wise. This booklet must be submitted to IQAC after ending the session.
 11. New course books, reference books, competitive books, journals and magazines should be subscribed. The list of books must be provided by all the HOD's to the Librarian.
 12. To get the library services updated and quick responding, automation of library should be done. The books should be issued and all the records should be maintained carefully in the computer.
 13. Proposals for workshop, seminar, minor research projects, faculty development program, and other UGC sponsored program are welcomed by the IQAC, and should be sent to UGC through proper channel.
 14. The college and IQAC will welcome our teacher if they nominate them as research guide. Also, the proposal of establishment of research center in this college for their subjects are invited by them, and suggest them to submit their proposal in-front of the affiliated University, i.e. Durg Vishwavidyalaya.
 15. For community services like NSS camps, NCC & Red Cross activities, the program should be diversified; and suitable record of such programs, e.g., date of the program, name of the program, chief mentor's name, best performer student's name etc., must be given to IQAC. Photos regarding these activities must be attached in notice-board for motivation of students.
 16. New teachers should be appointed in college through Janbhagidari (internal resources) for UG/PG classes. A list of appointed teachers should be provided by the office, with their subject and date of joining.
 17. Feed-Back form is provided to all the stakeholders of the College. A committee of all the HOD's must be formed to analyze the report, and a copy of the report must be provided to IQAC.
 18. Internal examination conducting and monitoring committee must be formed, and the final result should be given to IQAC. The analysis of the internal examination must also be prepared and displayed. The top rankers should be motivated by giving their names, photos etc. in the notice board and in IQAC.
 19. According to number of students, a cycle stand is necessary. For this purpose, enlargement of old stand, and/or construction of new stand is needed.
 20. Student help-center cum I-card checking counter must be opened in-front of the gate. This counter must maintain the discipline among students.
 21. To upgrade teaching quality, smart class should be installed and LCD projector should be provided.
 22. New class rooms are necessary. These are constructing under RUSA committee.
 23. A Botanical Garden has been prepared in the college in 2014-15. Various plants like medicinal plants, flowering plants, plants for use of college-practical etc. had been planted. A new garden called "OXYZONE" should be prepared for greenery and

environmental purpose. For applied study of botany subject, the students of concerning classes should be motivated to give one hour per week in this Garden. Photo of best performer student must be paste in College notice-board and the record of the same must be submitted to IQAC.

24. For Women's Hostel, furniture should be purchased and for the sanction of the post of warden, and other infrastructure like boundary wall, security guard etc., the letter must be written to the Higher Education Department (C.G Government.)
25. Red-cross should organize an awareness program in college, like Health checkup camps, health-awareness lectures/program, Environment days, AIDS-rally etc. for the improvement of quality of life in this area.
26. Proposal for water harvesting should be made with the help of local body. It is our national duty to store every drop of water for future generation.
27. Sports awareness program in college should be arranged. Alumni, Civilian etc. must be added to support sports activity. If needed, the sports department should prepare fresh proposal for sports infrastructure development and sent to the UGC.
28. Smart classes should be utilized by each department. Where-ever possible, IT and internet facility should be used at the time of teaching. For this purpose, some classes, especially practical classes, based on power point presentation must be organized.
29. To aware students about departmental activity, achievements, new-developments about subject, new research findings in the subject, or any type of information for benefit of students, a NOTICE BOARD should be preparation by each department. HOD of each department will prepare this and a copy of the same should be submitted annually to IQAC.
30. Every student should motivate to make their own ADHAR number, to open their bank account number, to link the ADHAR number with bank account number. They should also motivate to include their name in Voter list by filling Form-6.

Coordinator

Principal

Name *Dr. R. K. VERMA* _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE

1. Academic calendar of 2015-16 (annexure-i)
2. List of activities in 2015-16 (annexure-ii)
3. List of publications-published papers of Dr. R. K. Verma, (annexure-iii) Deptt. of mathematics

Deptt. Of Higher Education, Govt. of Chhattisgarh, Raipur, (C.G.)**Proposed academic calendar for the academic session 2015-16**

ANNEXURE i

- | | |
|---|--------------------------|
| 1. Student's admission procedure (Principal) | 16.06.2015-31.07.2015 |
| 2. Last date of admission (Kulpati permi.) | 14.08.2015 |
| 3. Declaration of Annual examination's result | 15.07.2015 |
| 4. Declaration of all results of revaluation | 30.09.2015 |
| 5. Conducting supplementary examination | In minimum possible time |
| 6. Declaration of results of supplementary examinations | 31.10.2015 |

Student Union activity:-

- | | |
|---|-----------------|
| 1. Construction of student union, Election procedure, Oath: | 22.8.15-31.8.15 |
|---|-----------------|

Sports and Cultural activities:-

- | | |
|--|-----------------------------------|
| 1. Starting of sports competitions (Indoor, Outdoor) | From 16.07.2015 |
| 2. Completion of sports competitions (Indoor, Outdoor) | 20.12.2015 |
| 3. Games and sports of college level (Indoor, Outdoor)
and prize distribution | 20, 22, 23 Dec.2015
(Two days) |

N.C.C./N.S.S. and Other activities:-

- | | |
|-----------------------------|--|
| 1. Tree plantation program | Second week of July 2015 |
| 2. Camp | between 10.10.2015-20.10.2015 |
| 3. College level annual day | Any one day out of 20, 22, 23 Dec.2015 |
| 4. N.C.C. and N.S.S. Camp | 24.12.2015-31.12.2015 |
| 5. Dikshant Samaroh | Month Dec.2015/Jan.2016 |

Vacations:-

- | | |
|------------------------------|-----------------------|
| 1. Dushehara (3 days) | 21.10.2015-23.10.2015 |
| 2. Deepawali (5 days) | 10.11.2015-14.11.2015 |
| 3. Winter vacation (4 days) | 24.12.2015-27.12.2015 |
| 4. Summer vacation (30 days) | 16.05.2016-14.06.2016 |

Internal Examinations:-

- | | |
|---------------------------------|----------------------|
| 1. First unit test | 31.07.2015 |
| 2. Second unit test | 31.08.2015 |
| 3. First sessional examination | 26, 28, 29 Sept.2015 |
| 4. Third unit test | 03.11.2015 |
| 5. Second sessional examination | 26, 27, 28 Nov.2015 |
| 6. Fourth unit test | 19.12.2015 |

7. Pre-Final examination

22, 23, 24 Jan.2016.

Annual examination program

- (i) Practical examination 16.02.2016—28.02.2016
 (ii) Annual examination
 01.03.2016—30.04.2016

Monthly working days-TOTAL 183 days are following

July-26, Aug-24, Sept-23 days, Oct.-22 days,
 Nov-19, Dec.-21 days, Jan-25 days, Feb.-23 days

ACADEMIC SCHEDULE FOR SEMESTER COURSE

S.N.	ACTIVITY	SEMESTER-I/III/V/VII	SEMESTER-II/IV/VI/VIII
1	Admission process	16 june-30-june 2015	----
2	Commencement of the Classes	01July 2015	31 December 2015
3	Meeting. Examination Committee	04-14 August 2015	16—31 Jan 2016
4	Name of Practical Examiner external) should be to head of S.o.S.	03—10 Sept 2015	21--28 Feb 2016
5	Completion of Theory Courses	08 Nov. 2015	16 Apr 2016
6	Practical Examination UG/PG	15—22 Nov.2015	18—30 Apr 2016
7	Preparation leave	23—30 Nov.2015	01—08 May2016
8	Theory exam.	01—24 Dec.2015	09—31 May 2016
9	Semester Break, Declaration of Results	15—31 Dec.2015	01—16 Jun 2016

LIST OF ACTIVITIES IN 2015-16

ANNEXURE -ii

S.N.	DATE	NAME OF THE PROGRAM	
1	21.05.2015	CARRIER COUNSELLING PROGRAM BY PRISM ENGG. COLLEGE, UTAI	CARRIER COUNSELLING
2	21.06.2015	WORLD YOGA DAY IN COLLEGE	COLLEGE MANAGEMENT
3	28.07.2015	CONDOLANCE OF Dr. A.P.J. ABDUL KALAM	COLLEGE MANAGEMENT
4	13.08.2015	GUEST LECTURE ON GOOD-FOOD BY DR.SANDHYA MADAN MOHAN	IQAC
5	15.08.2015	THE INDIPIDENCE DAY CELEBRATION	COLLEGE MANAGEMENT
6	25.08.2015	STUDENT UNION ELECTION	STUDENT UNION
7	07.09.2015-16.09.2015	COMPUTER TRAINING PROGRAM FOR B.SC.-I MATHS BATCH-1	IQAC
8	10.09.2015	DISCUSSION ON 'NEW EDUCATION POLICY' DISCUSSION	RUSA
9	11.09.2015	CHIPS STUDENT LIFE CYCLE MANAGEMENT PROGRAM TRAINING	IQAC
10	18.09.2015-24.09.2015	COMPUTER TRAINING FOR B.Sc.-I MATHS BATCH-2	IQAC
11	22.09.2015	CARRIER COUNSELLING PROGRAM BY NSDC	IQAC
12	23.09.2015	WORKSHOP ON NEW EDUCATION POLICY	RUSA
13	12.09.15--24.09.15	CHIPS STUDENT LIFE CYCLE MANAGEMENT 'COLLEGE MASTER DATA FITTING'	IQAC
14	01.10.2015-05.11.2015	SLCM CHIPS DATA FITTING OF ALL REGULAR STUDENTS OF 2015-16	IQAC
15	26.09.15	OATH TAKING CEREMONY OF STUDENT UNION 2015-16	STUDENT UNION
16	30.09.2015	DIGITAL LOCKER TRAINING PROGRAM-HOW TO MAKE DIGITAL LOCKER	COMPUTER DEPTT
17	02.10.2015	NATIONAL CLEANINESS PROGRAM, GANDHI JAYANTI AND MAKING HUMAN CHAIN	N.S.S., REDCROSS
18	16.10.15-19.10.15	COLLEGE QUARTERELY EXAMINATION FOR ALL UG CLASSES	EXAM CELL OF COLLEGE
19	26.10.2015	NATIONAL POPULATION SURVEY TRAINING	BY GOVT. ORDER
20	27.10.2015	LAUNCHING OF NEW (DYNAMIC) WEBSITE OF COLLEGE	UGC
21	29.10.2015	GUEST LECTURE ON PERSONALITY DEVELOPMENT BY SRI M. M. SRIVASTAVA	IQAC
22	04.10.2015	FREE TABLET DISTRIBUTION PROGRAM	BY CM OF CHHATTISGARH
23	05.11.2015	EASSEY COMPETITION IN COLLEGE WITH NAGAR PANCHAYAT PATAN	NSS
24	06.11.2015	BLOOD GROUP AND HEALTH CHECKUP PROGRAM BY REDCROSS	REDCROSS UNIT OF COLLEGE
25	07.11.2015	WORKSHOP ON 'FIRST-AID' BY NURSING COLLEGE, SEC.-9 AND REDCROSS	REDCROSS
26	21.11.2015	GUEST LECTURE ON 'GROUP THEORY' BY PROF. UPMA SRIVASTAVA	IQAC

27	23.11.2015	QUARTERLY MEETING AND REVIEW OF AGENDA OF IQAC.	IQAC
28	11.2015--- 03.12.2015	NSS SPECIAL-SEVEN7 DAYS CAMP IN BORID VILLAGE	NSS
29	08.12.2015	GUEST LECTURE BY SMT. PREETI SHARMA ON 'USE OF LIBRARY'	IQAC
30	09.12.2015- 10.12.2015	COLLEGE LEVEL ANNUAL SPORTS ACTIVITY	SPORTS DEPARTMENT
31	Last week of Dec. 15	ELECTION TRAINING AND ELECTION DUTY OF VARIOUS PROFESSORS IN NAGAR-NIGAM BHILAI	DISTT. ELECTION OFFICER, DURG
32	11.12.2015- 12.12.2015	COLLEGE LITERARY ACTIVITY-'YEARLY CEREMONY'	CULTURAL DEPARTMENT
33	12.12.2015	SCIENCE-CLUB ACTIVITY ON MODEL, POSTER, CHART MAKING COMPETITION	SCIENCE DEPARTMENT
34	14.12.2015	GUEST LECTURE BY DR. C.D. AGASHE ON SPORTS	IQAC
35	15.12.2015- 24.12.2015	COMPUTER TRAINING PROGRAM FOR B.SC.-I BIO STUDENTS BATCH-3	IQAC
36	15.12.2015- 24.12.2015	COMPUTER TRAINING PROGRAM FOR B.SC.-I BIO STUDENTS BATCH-4	IQAC
37	04.01.2016- 14.01.2016	COMPUTER TRAINING PROGRAM FOR B.COM-I STUDENTS BATCH-5	IQAC
38	15.01.2016- 24.01.2016	COMPUTER TRAINING PROGRAM FOR B.COM.I, II, III BATCH-6	IQAC
39	10.01.2016	CULTURAL DAY CELEBRATION, CHIEF GUEST-MINISTER P.P.PANDEY	CULTURAL DEPARTMENT
40	12.01.2016	VIVEKANAND JAYANTI, YOUTH DAY PROGRAM	N.S.S.
41	15.01.2016- 25.01.2016	COMPUTER TRAINING PROGRAM FOR B.A.-I STUDENTS BATCH-7	IQAC
42	15.01.2016- 25.01.2016	COMPUTER TRAINING PROGRAM FOR B.A.-I STUDENTS BATCH-8	IQAC
43	18.01.2016	SLOGAN WRITING ACTIVITY, SWEEP PROGRAM	NSS, VOTERS DAY ACTIVITY
44	23.01.2016	ANNUAL SPORTS, CULTURAL, MERITORIUS ETC. PRIZE DISTRIBUTION	SPORTS AND REDCROSS
45	23.01.2016	REDCROSS BLOOD-DONATION CAMP IN COLLEGE	REDCROSS, NCC, NSS-COMBINE
46	23.01.2016- 25.01.2016	FEEDBACK FORM FILLING BY STUDENTS OF UG AND PG CLASSES	IQAC
47	25.01.2016	AWARENESS PROGRAM ON NATIONAL VOTER'S DAY	N.S.S.
48	26.01.2016	NATIONAL REPUBLIC DAY	COLLEGE
49	27.01.2016	GUEST LECTURE ON 'THE USE OF SOCIAL MEDIA' BY RUMAN TECHNOLOGY BHILAI	IQAC
50	29.01.2016- 04.02.2016	MODEL EXAM IN UG CLASSES	EXAM CELL

51	01.02.2016	FAREWELL PROGRAM OF HEAD-CLERCK SRI BASANT CHOUBEY	COLLEGE MANAGEMENT
52	02.02.2016-15.02.2016	FEEDBACK FORM TO STUDENTS	IQAC
53	02.02.2016	QUARTERELY MEETING AND 'REVIEW MEETING' OF IQAC COMMITTEE	IQAC
54	03.02.2016	RUSA WORKSHOP ON QUALITY ENHANCEMENT	RUSA
55	05.02.2016-15.02.2015	COMPUTER TRAINING PROGRAM FOR B.A.-I BATCH-9, 10	IQAC
56	06.02.2016-18.02.2016	PRACTICAL EXAMINATIONS OF VARIOUS UG CLASSES	EXAMINATION CELL
57	08.02.2016	ATTENDING WORKSHOP ON CHIPS-SLCM AT GOVT. GIRLS COLLEGE DURG	CHIPS
58	09.02.2016-19.02.2016	COMPUTER TRAINING PROGRAM FOR STUDENTS OF M.SC.-II SEM ZOOLOGY	IQAC
59	29.02.2016	WORKSHOP ON SCIENCE DAY-RES. METH., PESTICIDES, COMP.EXAM, QUIZ.	GUEST LECTURE BY DR. S.K.BHARDWAJ ON RESEARCH METHODOLOGY, GUEST LECTURE BY DR. PURNIMA SETH ON PESTISIDES EFFECT, GUEST LECTURE ON 'PREPARATION OF COMPETITION-EXAMINATION' AND SCIENCE QUEZE BY-DR.R.K.VERMA, PROF. UGENDRA KURREY, RAMESH SAHU, REMAN SINHA
60	02.03.2016	CARRIER-COUNCELLING PROGRAM BY TEJAS ACADEMY-BHILAI	TEJAS IAS ACADEMI, BHILAI
61	05.03.2016, 08.03.2016	RUSA ORGANIZED 'COMPUTER TRAINING PROGRAM FOR ASSTT. STAFF'	RUSA
62	09.03.2016	EXCURTION TOUR ON SOIL TESTING LAB-BORSI, DURG	CHEMISTRY DEPARTMENT
63	00.03.2016	EXCURTION TOUR IN ZOOLOGY AT-RAIPUR	ZOOLOGY DEPARTMENT
64	04.03.2016	EXCURTION TOUR IN BOTANY AT-VILLAGE FUNDA, PATAN	BOTANY DEPARTMENT
65		NCC PARACEILLING CAMP FOR 20 STUDENTS AT VILLAGE-CHARODA	NCC-DR. GREESHMA SINGH
66		NCC CAMP FOR 30 STUDENTS AT AGRICULTURE COLLEGE-RAIPUR	NCC-DR. GREESHMA SINGH
67	26.01.2016	NCC SPECIAL MARCH PAST PERIOD IN COLLEGE, REPUBLIC DAY CELEBRATION	NCC-DR. GREESHMA SINGH
68	09.04.2016	BHUMIPUJAN OF 08 ROOMS BY SRI P.P.PANDEY JI AND SRI BHUPESH BAGHEL, MR. VIJAY BAGHEL, JITENDRA VERMA	RUSA
69	30.04.2016	FAREWELL PROGRAM OF PRINCIPAL DR. S.K.BHARDWAJ	ALL STAFF MEMBERS
70	09.05.2016	FAREWELL PROGRAM by M.Sc. BOTANY STUDENTS	BOTANY DEPARTMENT

List of publications

annexure-iii

Published papers of Dr. R. K. Verma, (annexure-iii) Deptt. of mathematics

1. R K. Verma, Fixed points for conversely commuting mappings satisfying implicit relation in complex-valued metric spaces, *International Scientific Research Organization Journals (ISROJ)*, Volume- **01** issue- 2, Feb.2016, available online at-<http://isroj.net/index.php>
2. R. K. Verma, Common fixed point theorems using prop. (E.A) in complex valued b-metric spaces, *International Scientific Research Organization Journals (ISROJ)*, Volume 01 issue 1, Jan.2016, available online at-<http://isroj.net/index.php>

Mansi 2015-16: annual college magazine