Details of the Plans of institution for the next year 2015-16

The NAAC committee visited to this college on 25-27 November 2014. They inspected the college and met all the stack holders of this college. The action plan for the next year, i.e., 2015-16 is as follows. Since the inception of the committee is involved in maintaining quality education of the college. The recommendations are as follows:-

1. All the HOD's of each department will observe the calendar of Academic Session2015-16. They will confirm to monitor, apply and submit the report to the IQAC. For their reference, they may use the university calendar provided by the government, ref. www.prsu.ac.in.

2. In the beginning of the session 2015-16, for curricular and co-curricular activities, respective committees should be formed and a copy of the same must be provided to the IQAC.

3. Teaching time-table should be prepared according to the University syllabus, combined and Departmental Time-Table copy should be given to the IQAC.

4. Students should be informed about the rules and regulations, and consequences of ragging and in disciplinary action in the beginning of the session, and the respective committees should inspect regularly. The report of the same must be preserved.

5. Teacher should be inspired to participate actively in paper publications, workshops and seminars and they are required to submit the record to the IQAC. At the same time students should be inspired to participate in educational excursions.

6. Series of lectures of subject expert should be arranged in the college, through ``remedial classes" for SC/ST/OBC and under-privileged class students. The concerned HOD's are requested to provide the details

7. For career advancement and placement among students, workshops/seminars/guest lecture etc., of the professionals should be arranged. Its documents and photographs must be provided to IQAC.

8. The motivational lecture, best practices program, program of personality development, etc. must be organized and a report should be provided to the IQAC.

9. To introduce computer literacy programs for the students, teachers and non-teaching-staffs computer lab with internet facilities should be available. A computer training program must be organized especially for UG first year students.

10. Students should be motivated to use library and issue books. Librarian should deliver lecture regarding rules and regulations of library and books availability in the beginning of the session, to make students updated.

11. From college stake holders, old books, specimen copies, reference books, other general-knowledge books must be collected by the librarian and the record of the same must be maintained. To make better utility of the library, the stakeholders must also be included.

12. A booklet of publications regarding college news in various newspapers must be prepared by the librarian and it must be maintained session-wise. This booklet must be submitted to IQAC after ending the session.

13. New course books, reference books, competitive books, journals and magazines should be subscribed. The list of books must be provided by all the HOD's to the Librarian.

14. To get the library services updated and quick responding, automation of library should be done. The books should be issued and all the records should be maintained into the computer.

15. Proposals for workshop, seminar, minor research projects, faculty development program, other UGC sponsored program are welcomed by the IQAC, and should be sent to UGC through proper channel.

16. The college and IQAC welcome our teachers to nominate them as research guide. The proposals of establishment of research center in this college for their subjects are invited by them, and suggest them to submit their proposal in-front of the affiliated University.

17. For community services like NSS camps, NCC and Red Cross activities, the program should be diversified; and suitable record of such programs, e.g., date of the program, name of the program, chief mentor's name, best performer student's name etc., must be given to IQAC. Photos regarding these activities must be attached in notice-board for motivation of students.

18. New teachers should be appointed through college Janbhagidari (internal resources)for UG/PG classes. A list of appointed teachers should be provided by the office, with their subject and date of joining.

19. Feed-Back forms must be translated in Hindi language and provided to all the stakeholders of the College. A committee of all the HOD's must be formed to analyze the report, and a copy of the report must be provided to IQAC.

20. Internal examination conducting and monitoring committee must be formed, and the final result should be given to IQAC. The analysis of the internal examination must also be prepared and displayed. The top rankers should be motivated by giving their names, photos etc. in the notice board and in IQAC.

21. Shade construction over fees counter is completed in F.Y 2014-15. The admission procedure, fees-submission, nomination/enrollment, scholarship application, election procedure etc. must be handled from this counter for the convenience of the students. This will be called ``single-window system".

22. Student help-center cum I-card checking counter must be opened in-front of the gate. This counter must maintain the discipline among students.

23. To upgrade teaching quality, smart class should be installed and LCD projector should be provided.

24. GIS software should be purchased for Geography Department.

25. A Botanical Garden has been prepared in the college in 2014-15. Various plants like medicinal plants, flowering plants, plants for use of college-practical etc. should be planted. For applied study of botany subject, the students of concerning classes should be motivated to give one hour per week in this Garden. Photo of best performer student must be pested in College notice-board and the record of the same must be submitted to IQAC.

26. For Women's Hostel, furniture should be purchased and for the sanction of the post of warden, and other infrastructure like boundary wall, security guard etc., the letter must be written to the Higher Education Department (C.G Government.)

27. Red-cross should organize awareness programs, i.e. Health checkup camps, AIDS-awareness lectures, Environment days, literacy and Adult-education program, etc. for the improvement of quality of life in this area.

28. Proposal for water harvesting should be made with the help of PWD.

29. Sports department should prepare fresh proposal for sports infrastructure development and sent to the UGC under 12th Plan.

30. Smart classes should be utilize by each department. For this purpose, some classesbased on power point presentation must be organized.

31. Excursion tour should be organized, wherever necessary in the syllabus.