# THE ANNUAL QUALITYASSURANCE REPORT (AQAR) OF INTERNAL QUALITY ASSURANCE CELL 2012-2013 & 2013-14

Name of the Institute :- Government Chandulal Chandrakar Arts and Science College

Patan, Durg (C.G)

College Code (For UGC) :- 202013

Name of the Head of the Institute :- Dr. (Smt.) Radha Pandey

Phone & Fax No. :- 07826-273675

e.mail :- patancollege@gmail.com

Website :- www.govtcccollegepatan.com

## Year of Reoprt : 2012-2013 and 2013-14

Coordinator of the IQAC :- Dr. Sanjay Kumar Das

#### • VISION

To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

## • MISSION

- To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;
- To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;
- ◆ To encourage self-evaluation, accountability, autonomy and innovations in higher education;
- ✤ To undertake quality-related research studies, consultancy and training programmes, and
- To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.

# Value Framework To promote the following core values among the HEIs of the country:

- Contributing to National Development
- Fostering Global Competencies among Students
- Inculcating a Value System among Students
- Promoting the Use of Technology
- Quest for Excellence

## Objective The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

# • Strategies

# IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) The relevance and quality of academic and research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of evaluation procedures;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

# • Functions

# Some of the functions expected of the IQAC are:

- a) Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- c) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters of higher education;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Development of Quality Culture in the institution;
- j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

# 1. Benefits

# IQAC will facilitate / contribute

- a) Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;

3

- b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- c) Provide a sound basis for decision-making to improve institutional functioning;

# **SECTION:A**

Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the out come achieved by the end of the year.

## 1.Plan of action: PLAN OF ACTION CHOCKED OUT BY COMMITTEE IN THE COLLEGE

In 2012 -2013 and 2013-14 different committee along with NAAC committees has been constituted on dated 22/06/2012 keeping the evaluation process off NAAC in mind. Since the inception the committee constantly involved in recommending proposals for the enhancing and maintaining the stander and quality of different activities as per the goal and objectives of the college to enhance the quality education of the college.

The committee has recommended several proposals and programmes to different college governing committees and organization committees for the betterment of UG and PG level teaching and non teaching activities. The recommendations are as follows:-

- 1. Academic calendar execution must be monitored.
- 2. In the beginning of the session for curricular and co curricular and for smooth education different committees should be formed.
- 3. Teaching time table should be prepared according to the University syllabus.
- 4. Students should be informed about the rules and regulations and consequences of ragging and Regarding disciplinary activities in the beginning of the session and the respective committees should inspect regularly.
- 5. Teacher should be inspired to participate actively in workshops and seminars at the same time students should inspire to participate in educational excursions.
- 6. For UG and PG students series of subject expert's lecture should be arranged in the college.
- 7. For career advancement and placement workshops/seminars/lectures of the professionals should be arranged.
- 8. To introduce computer literacy programmes for students ,teachers and non teaching staffs computer lab with internet facilities requirement must be fulfilled.
- 9. To improve the English language and applied knowledge of Mathematics of students, a English language lab and Math,s lab should be installed.
- 10. Students should be motivated to use library and issue books, librarian should delivere lecture regarding rules and regulations of library and books availability in the beginning of the session to get them updated.
- 11. New course books, reference books, competitive books, journals and magazines should be subscribed.
- 12. To get the library services updated and quick responding automation of library should be done.
- 13. To accelerate student's interest in co curricular activities musical instruments should be purchased.
- 14. To facilitate sports concrete cricket pitch with net is required.
- 15. Proposals for national seminar and minor research projects should be sent to UGC by departments.
- 16. For community service NSS camps and Red Cross activities should be diversified.
- 17. New teachers should be appointed through Janbhgidari (internal resources) for UG/PG classes.
- 18. Internet connectivity should be provided all departments and office.
- 19. For better monitoring, the college administration should have upgraded technology, hence CCTV installation recommended.
- 20. To upgrade teaching quality of green board, Audio visual equipments (amplifier, color mike, speaker), LCD projector, should be provided.
- 21. Internet networking of college should be provided.
- 22. To conduct Annual exams smoothly a silent diesel Generator set of 15KVA or alternatively inverter set should be installed.
- 23. To increase in the available infrastructure facilities separate laboratory proposal should be frames in forwarded to UGC. Furniture should be purchased.

- 24. Red cross should organize awareness programmes i. e. health checkup camps, AIDS awareness lectures, environment days, literacy and adult education programme, etc for the improvement of quality of life in this suburb.
- 25. To provide financial supports to privileged class and meritorious student proposal for scholarship and award should be forwarded to UGC and Janbhgidari Committee.
- 26. In view of infrastructure development a fresh proposal for under construction women's Hostal boundary wall and Auditorium should be made and forwarded to UGC.

## 2. Out come of the plan of action:

- 1. The College applied for Post Graduate Diploma in Computer Application to higher education department of Chhattisgarh Govt.and the course has been approved by the HED as self finance course.Affliation for 30 seats given by Pt. Ravisahankar Shukla University Raipur.
- 2. Approval for B.com part II year for 60 seats given by HED and affiliation for the same is granted by Pt. Ravisahankar Shukla University Raipur.
- 3. The Commerce class shift separated and switch to morning shift.
- 4. 30 computers have been purchased to improve student computer ratio and accelerate IT knowledge amongst students.
- 5. .Internet networking provided to all the departments for improvising audio visual facilities for the convenience of post graduate students as well under graduate students.
- 6. For the fast and improved access of net no of portal increased from one to two by Broadband ,BSNL Patan.
- 7. Two tier power back up system target achieved by virtue of installing 15KVA diesel generator and Micromax –Exide UPS and Battery backup.
- 8. For the convenience of students and parents. Grievances-Redressal Cell constituted in the college
- 9. Daily class work is monitored by the Principal personally and suitable instructions are issued to the disciplinary committee and students also.
- 10. Proposal of organizing silver jubilee accepted by IQAC for 2013-14.
- 11. Audio visual equipments installed in the class rooms.
- 12. Mathematical Laboratory and English language laboratory established
- 13. For providing better and healthy class room environment (as per requirements) air conditioners in Maths Lab and English language lab installed.
- 14. Proposal for shed construction affirmed by IQAC for providing better indoor opportunities for badminton and Table Tennis players of the college. This resulted in excellent perfomence and our students were selected for national badminton camp.

# PART: B

- 1. Activities reflecting the goals and objectives of the institute: The goals and objectives of the college is written at the entrance of the main gate of the College.
- 2. New academic programmes initiated at UG and PG level:
- a) At Under graduate level affiliation for B com Part II permitted by Pt.RaviShankar Shukla University Raipur
- b) under self finance scheme.
- c) Post graduate in Hindi Literature permission granted for the session 2013-14 by the HED Raipur.Affliation approved by Pt.Ravishankar Shukla University Raipur for 20 seats.
- d) Post Graduate Diploma in Computer Application Course (two semesters) permission for 30 seats granted to our college by Directorate of Higher Education Department (HED) under self financing scheme.
- e) Proposals for skill development certificate courses submitted to HED under Mukhyamantri Kaushal Vikas Yojana (MKVY) for Computer Course and Beautician courses.

#### (3). Innovation in Curricular Design and transaction:

As curriculum design is being done by the affiliating University namely Pt. Ravishankar Shukla University Raipur .But College ventilates our idea in the curriculum design through the members of the board of studies.Dr.(Smt.)Radha Pandey Principal and Dr.(Miss) Shobha Shrivastava are the members of the Board of Study Council of the affiliating University.

#### (4) Inter disciplinary programmes started:

The programme under column two point III is a inter disciplinary course in which graduate of any discipline could apply. We have Post Graduation in Geography which is also interdisciplinary in which Physics, Botany; Geology graduates could also get admission.

Apart from this at PG level several interdisciplinary remedial lectures have been arranged for example in Geography the experts of Statistics, Sociology, Remote sensing, GIS and Economics delivered their lectures. In Sociology the experts of Economics, Computer Science and Statistics delivered guest lecturers under remedial classes.

#### (5).Examination Reforms implemented:

Unit tests, Quarterly tests, Half yearly tests and finally model test examinations are conducted in a systematic manners as per the model of affiliating university and the annual examination is conducted by the University. Flying squad keeps eyes and a sudden visit of the team creates panic amongst the examinees. The examinees are under the three tier vigilance. One intensive search is made by the teachers and staffs on duty at main gate, examinees are not allowed to carry books, bags, cell phone, pagers, calculators etc with them in the examination rooms. The second search begins at any time during exam period and thirdly, continuous monitoring is made by CCTV installed in all the rooms.

#### 6. Candidates Qualified in NET/SLET/GATE and other competitive examinations:

The institution goes all out to facilitate and support students for appearing and qualifying in various competitive examinations. Remedial coaching is arranged on request. Various interactive sessions with professionals are organized to equip them for interviews and group discussions .i.e Dhawala Group,Shree foundation and jetking institutes have been called.

competitive exams		Successful Students No.
UGC	NET	01
State S	ervice	Deputy collector 02
Defe	ence	10
Police		04
Tra	ffic	02
NT	PC	01
BS	SP	01
Panchayat Progra	Computer	03

Number of students who passed the following examinations in 2012-2013

#### 7. Initiative towards faculty development programme:

On the issues such as handling new curriculum, content/knowledge management, selection, development and use of enrichment materials, assessment, teaching learning material development, selection and use, heads of departments provide informal orientation to their newly-recruited staffs. Regarding use of audio visual aids/multimedia, level of student's knowledge, background of student etc, they are sent to Computer Department for training as to operate ICT tools.Teachers are also given duty leave. The college faculty also guides minor/major research projects in Sociology, and Geography. Study leave (TRF) for Ph.D granted to Ms. Sadhana Rahatgaonkar (Asst.Professor, Hindi liturature).She is pursuing her Ph.D. work at Indira Kala & Sangeet Vishva Vidhyalaya, Khairagarh.

#### Two faculties have completed their Ph.D.

- 1. Dr.R.K. Verma (Asst. Professor, Mathematics)
- 2. Dr. D.K. Namdev (Sports officer).

#### Following faculties are pursuing their Ph. D. work

- 1. Mrs. Anita Shankar (English).
- 2. Miss. Sadhana Rahatgaonkar (Hindi).
- 3. Mr. B.M. Sahu (Economics).
- 4. Mr. T.R. Thakur (JBS, Economics).

#### 8. Total no of workshop /seminar/conducted /attended in 2012-2013:

#### The Dept. of Geography received funds from UGC to organize seminar

			-		
Sr.	Name of the	Subject	Seminar/Work-	Sanctioned	Agency of funding
N0.	Teacher		shop	Amount	
			_		
1	Dr. Sanjay Kr.Das	Geography	seminar	100000/-	UGC.CRO,Bhopal

#### Following faculties has attended workshops/seminars/conferences in 2012-2013;

Sr. N0.	Title of the paper	Level	Presented in	Name of the Teacher
1.	Gender disparity in Chhattisgarh state.	international	07-2 -2012 to09-2-12 Osmania university Hydarabad (A.P.)	Dr (smt)Radha Pandey
1	भारतीय जनजाति की कला	National Seminar	11.02.2012 12.02.2012 Pt.RSU, Raipur	Dr. Shobha Shrivastava
	भारतीय जनजाति कला संस्कृति का सृजनात्मक अध्ययन	International Seminar	26.02.2012 28.02.2012 इंदिरा गांधी संगीत विश्वविद्यालय , खेरागढ़(छ०ग०)	Dr. Shobha Shrivastava
	जनसंचार व भारतीय समाज	International Seminar	19.12.2012 20.12.2012 स्वामी स्वरूपानंद महाविद्यालय, भिलाई(छ०ग०)	Dr. Shobha Shrivastava
	देवनागरी सम्पर्क	State	03.03.2012	Dr. Shobha Shrivastava

	भाषा	Seminar	नगरी लिपि परिषद नई दिल्ली एवं पं० रविशंकर धुक्ल वि०वि० रायपुर	
	कामकाजी महिलाओं का शोषण व रोकथाम	National Seminar	29.11.2012to 30.11.2012 ष्शास० सत्यनारायण अग्रवाल कला एवं वाणिज्य महाविद्यालय कोहका , नेवरा	Dr. Shobha Shrivastava
	औद्योगिकरण से पर्यावरण संकट	National Seminar	15.01.2013to 16.01.2013 ਆ।ਦ0 ਸहाविद्यालय, पाटन, दुर्ग	Dr. Shobha Shrivastava
2	Effect of Industrialization on Environment & Language	National Seminar	15-16 Jan. 2013 Govt. C.L.C. Arts & Sci.College, Patan , Durg (C.G.)	Smt Anita Shankar
3	जनजातीय सामाजिक संगठन : एक अनुशीलन , जनजातीय समाज और उनकी समस्याएं	National Seminar	Holy Cross Women College Ambikapur (C.G.)	Smt.Kaushlya Shastri
	पर्यावरण संरक्षण में भारतीय संस्कृति एवं साहित्य की भूमिका	National Seminar	R.G. Govt. P.G. College Ambikapur (C.G.)	Smt.Kaushlya Shastri
	आधुनिक मीडिया की सामाजिक भूमिका	National Seminar	R.G. Govt. P.G. College Ambikapur (C.G.)	Smt.Kaushlya Shastri
	भारतीय रंगमंच बीसवीं शताब्दी : एक अध्ययन	International Seminar	इंदिरा गांधी संगीत विश्वविद्यालय , खैरागढ़(छ०ग०)	Smt.Kaushlya Shastri
	छत्तीसगढ़ में प्रचलित लोकगीत	State level	Govt. L.C.S. College Ambagarh Chouki (C.G.)	Smt.Kaushlya Shastri
4	Effect of lead in environment	National 15- 16 jan. 2013	Govt. C.L.C. College, patan ,Durg	Dr. R.K. Verma
	Some Common fixed point theorems for mappings under binary operation	National	SPCA College Rajim ,Raipur	Dr. R.K. Verma

	Common fixed point theorems	National 15- 16 Mar.	Deptt. of Appl. Maths BIT – Bhilai ,Durg (C.G.)	Dr. R.K. Verma
	for contractive condition in complex valued metric space	2013		
	A general common fixed point theorem for mappings under implicit relation	National 15- 21-22 Jan. 2013	St. Thomas College Bhilai , Durg (C.G.)	Dr. R.K. Verma
5	Impact of green house gases on the Plants	National 15-16 Jan 2013	National Seminar on Industrialization and environment Crisis Govt. C.L.C. College, patan , Durg	Dr. Purnima seth

Sr.	Name of the	Subject	Conference/Semi	Date	Organizing Institute
N0.	Teacher		nar/workshop/Ref		
			resher/Course		
1	Dr.(Smt.)Radha	Economics	National Seminar	15.16-01-2013	Govt.CLC
	Pandey		on		College,Patan
			Industrialization		(C.G.)
			& Environmental		
			crisis: An		
			Analysis		
		<b>&gt;</b> _		26.02.2012	
1	Dr. Shobha	भारतीय	International	26.02.2012 to	इंदिरा गांधी कला
	Shrivastava	जनजाति कला	Seminar	28.02.2012	संगीत विश्वविद्यालय
		संस्कृति का			
		सृजनात्मक अध्ययन			खैरागढ़ (छ०ग०)
		अध्ययन			
	Dr. Shobha	जनसंचार व	International	19.12.2012 to	र्त्वामी श्री
	Shrivastava	भारतीय समाज	Seminar	20.12.2012	स्वरूपानंद सरस्वती
					महाविद्यालय, हुडकों
					, भिलाई
	Dr. Shobha	महिला अपराध	National Work	02.03.2012 to	स्वामी श्री
	Shrivastava		shop	03.03.2012	स्वरूपानंद सरस्वती
					महाविद्यालय, हुडकों
					, भिलाई
	Dr. Shobha	देवनागरी	State level	03.03.2013	नगरी लिपि परिषद
	Shrivastava	सम्पर्क भाषा	Seminar		नई दिल्ली एवं
					पंडित रविशंकर
					शुक्ल वि० वि०

					रायपुर
2	Smt.Anita Shankar	English	International conference on Indian Art forms	26 to 27 Feb 2012	Indra kala University Khairagarh(C.G.)
	Smt.Anita Shankar	English	National Seminar on Feminism in India : Emerging Trends and issues	4-5 March 2012	Shri Shankrachaya College ,Sec - 06,Bhilai (C.G.)
	Smt.Anita Shankar	English	UGC Sponsored State Level workshop on 'Enhancement of Communication Skills'	2-3 Feb. 2013	Govt. V.Y.T. Autonomous College, Durg (C.G.)
	Smt.Anita Shankar	English	Workshop on Innovative Methods of teaching phonetics, Grammar Vocabulary and writing skills	13-04-2013	ELTAI and Rajkumar College ,Raipur (C.G.)
3	Sri B M Sahu	Economics	National Seminar	15-16 Jan. 2013	Govt. C.L.C. Arts & Sci. college,Patan (C.G.)
	Sri B M Sahu	Economics	National Workshop	8-9 Feb. 2013	Govt. V.Y.T. Autonomous College, Durg (C.G.)
	Sri B M Sahu	Economics	National seminar	13.08.2013	Dr. R.B. Govt. N.K Raipur
	Sri B M Sahu	Economics	National Workshop	30-08-2013 to 02-09-2013	Pt. R.S.S. U. Raipu (C.G.)
4	Dr.Sanjay Kumar Das	Geography	National Workshop	14-03-2013 TO 15-03- 2013	School of Studies in Geography Pt. RSUU ,RAIPUR

	Dr.Sanjay	Geography	National Seminar	01-12-2012 to	Govt.Digvijay P.G.
	Kumar Das		on Regional	02-02-2012	Autonomous
			Development in		College
			the Era of		Rajnandgaon
			Globalization,		
			Liberalization and		
			privatization		
	Dr.Sanjay	Geography	National seminar	15-01-2013 to	Govt. C.L.C. arts &
	Kumar Das		on	16-01-2013	Sci. College, Patar
			Industrialization		(C.G.)
			& Environment		
			Crisis:An		
			Analysis		
	Dr.Sanjay	Geography	National seminar	18-01-2013	Kamla Devi Mahila
	Kumar Das		on Global	to19-01-2013	Mahavidyalaya,
			Warming:Crisis		Rajnandgaon.
			Confronting		
			Human Survival		
5	Smt.Kaushalya	Hindi	Workshop	06-08-2012	Dr.Radhabai
	Shastri				Govt.Girls College
					,Raipur (C.G.)
	Smt.Kaushalya	Hindi	National seminar	26 – 28 Jan.	Indira Kala Sangit
	Shastri			2012	University
					Khairagarh (C.G.)
	Smt.Kaushalya	Hindi	Seminar	03-04 Dec.	Govt. L.C.S
	Shastri			2012	College Ambagarl
					chouki (C.G.)
	Smt.Kaushalya	Hindi	Seminar	15 -16 Jan	Govt. C.L.C. Arts
	Shastri			2013	& Sci. College,
					Patan (C.G.)
6	Dr. R.K. Verma	Mathematics	Workshop on	12-14 Oct.	Govt. NPG College
			Application of	2012	Raipur (C.G.)
			mathematics in		
			different fields of		
			Science		

	Dr. R.K. Verma	Mathematics	Workshop on	08-09 Feb	Govt. VYT Auto.
			Qualit enhancement	2013	PG. College ,Durg (C.G.)
			through innovation in		
			teaching learing and		
			implementation of healthy practices.		
7	Shri Deepak Kumar Bhardwaj	Zoology	International Seminar on changing formation through new technology.	19 & 20 Dec 2012	At Swami shri Swaroopanad College Bhilai
1	Shri Deepak Kumar Bhardwaj	Zoology	Impact of nuclear Radiation on Fishes with Special reference to fish Industries	15-01-2013 to 16-01-2013	Govt. CLC Arts & Science, College, Patan
8	Dr. Purnima seth	Botany	Summer School on Teaching and Research Methodology	8 to 28 July 2013	Acadamic staff College Pt. R.S.S. Uni. Raipur
9	D.K. Tikariha	Librarian	National Workshop on College Library Automation	11-12 Sep. 2013	Govt. Nagarjuna P.G. College of Science , Raipur
	D.K. Tikariha	Librarian	National Seminar on ICT Application in College Libraries	04-05 Mar 2012	Govt. E. Raghvendra Rao P.G. Science College Bilaspur
	D.K. Tikariha	Librarian	National Seminar on Industrialisation and Envrionmental Crisis : An Analysis	15-16 Jan 2013	Govt. College, Patan ,Durg (C.G.)

9. Research Projects:

This year a Research Projects is sanctioned by UGC

Sr.	Title of the project	Name of the	Subject	Amount
No.		investigator		Sanctioned
1	Mahatma Gandhi Rashtriya Gramin Rojgar Guarentee Yojna ka Patan Tehsil ke B.P.L. Hitgrahiyo ke samajik avm aarthik jivan par prabhav ka vishleshan	Dr. Puspa Minj	Sociology	10,2500/-
		Total		10,2500/-

# (b) Completed:

Nil

# (10) Patent generated if any:

Nil

# (11) New collaborative Research Programme:

Nil

# (12) Research Grants Received from various agencies:

Dr. (Smt) Pushpa Minz, Assistant Professor Dept. Of Sociology has been granted one minor research project t(MRP) by UGC/CRO,Bhopal (MP).

# (13).Details of Research Scholar:

Dr.(Smt.) Radha Pandey (Principal) is guiding three research scholars in Economics under her supervision.

# (14).Citation index of faculty member and impact parameter:

Nil

# (15).Honours/Awards to the faculty members:

Dr.Shobha Shrivastava has been appointed as the guide to supervise the research scholars in Sociology.

Dr.(Smt.) Radha Pandey, Principal nominated for International Gold Star Award and Certificate of Excellence 2013 in Dubai by Indian Solidarity Council Delhi.

Smt.Anita Shankar Assistant Professor, English awarded Certificate of Honor for the contribution in the field of education by Rotary club of Bhilai steel city.

# (16).Internal resource generated:

In 2012-2013 the Janbhagidari generated Rs.12,26,019/-

(Rs. Twelve lac Twenty Six Thousand Ninteen Only )  $% \label{eq:relation}$ 

& in F.Y. 2013-14 the janbhagidari generated Rs.16,19,5,43/-

(Rs. Sixteen lakh Nineteen Thousand Five Hundred Fourty Three Only)

# (17). Details of the Departments getting SAP/COSIST/ASSIST/DST/FIST etc. assistance and recognition.

Nil.(Basically undergraduate college not applicable).

## (18).Community Services:

We have in our college NSS and Red Cross unit that actively participates in community services in 2012-2013 following community works has been done by these organizations in the college as well nearby villages.

Sr. No.	Date	Activities	Organized by	No. of participants
1	30-11-2013 to 06-12-2013	Plantation,Cleaning, Social survey, Feri, Paricharcha.	NSS Unit.	53 candidates, 2 Teachers
2	02-11-2012	Volunteers training camp	NSS Unit.	53 candidates 2 Teachers
3	12-01-2012 02-10-2013 11-11-2013	Jan Jagruti Feri on the occasion of Swami Vivekanand jayanti , Gandhi jayanti & Education day	NSS Unit.	<ul> <li>65 students and</li> <li>3 Teachers.</li> <li>62 Students and</li> <li>3 Teachers.</li> <li>150 students and</li> <li>07 Teachers.</li> </ul>
4	05-12-2013	Workshop on Yoga	NSS Unit	53students and 2 Teachers

The college NSS Unit's functioning and contribution in2012-2013 are:-

The college Red Cross Unit's functioning and contribution in 2012-2013 are:-

Sr.	Date	Activities	Organized by	No. of
No.				participants
1	24-09-2012	Red Ribbon Express	Red Cross Unit	25 Students and 02 Teaches
2	01-12-2012 01 12-2013	Jan Jagran Raily on AIDS. Jan Jagran Raily on AIDS	Red Cross Unit Red Cross Unit	<ul><li>32 Students and</li><li>02 Teachers.</li><li>13 Students and</li><li>01 Teacher.</li></ul>
3	09-10-2013	Hb,.Blood Group, Sickling test. Check up camp	Red Cross Unit	102students and 03 teachers

The college has the fine practice of raising funds and collecting other valuable materials to help the victims of natural calamities & needy students.

A neighboring village Navagaon has also been adopted by the college. After the adoption of this village, the NSS Unit has developed a bond with the villagers and they give their best to uplift them, socially as well as educationally. Right from working for their hygiene and to make them aware of Environment, our students worked by heart and soul to uplift the face of the village. For community development workshop also organized by the college and conducted by Dr.(Smt.) Indira Mishra Ex.Principal Secretary (IAS) on Women Self help Group.

#### (19). Teachers and officers newly recruited:

In 2012-13 Dr. Smt Purnima Seth has been recruited through Chhattisgarh Public Service Commission as Assistant Professor Botany and Smt. Manorama Yadav as assistant Grade office staff by the Directorate of Higher Education, Raipur amongst permanent staffs.

The College authority has appointed several teaching staffs under self financing scheme .They all were of temporary posting nature.

#### (20). Teaching-Non Teaching staff Ratio:

S.No.	Programme	No. of Students	No. of Teachers	Ratio
1	B.A.	654	10	65:1
2	B.Sc.	157	05	31.4:1
3	B.Com.	22	02	11:1
4	M.A. (Political science)	34	02	17:1
5	M.A. (Sociology)	22	02	11:1
6	M.A. (Geography)	13	02	6.5:1
7	M.A. (Economics)	26	02	13:1
8	M.A. (Hindi)	NA	NA	NA
9	M.Sc. (Botany)	12	03	4:1
10	M.Sc. (Zoology)	19	03	6.3:1
11	M.Sc. (Chemistry)	22	03	7.3:1
12	P.G.D.C.A.	NA	NA	NA

#### 2012-13

#### 2013-14

S.No.	Programme	No. of Students	No. of Teachers	Ratio
1	B.A.	540	12	45:1
2	B.Sc.	227	11	20.6:1
3	B.Com.	58	02	29:1
4	M.A. (Political science)	34	02	17:1
5	M.A. (Sociology)	14	02	7:1
6	M.A. (Geography)	15	02	7.5:1
7	M.A. (Economics)	30	02	15:1
8	M.A. (Hindi)	20	02	10:1
9	M.Sc. (Botany)	28	03	9.33:1
10	M.Sc. (Zoology)	23	03	7.67:1
11	M.Sc. (Chemistry)	19	03	6.67:1
12	P.G.D.C.A.	31	02	15.5:1

#### (21).Improvements in the Library Services:

The extension work of library is being done. Computer, Printer and internet facilities has been provided, Oracle software for automation of book record purchased and it is functioning well, nearly 500 books purchased the total no of books increased up to 18232 in 2012-2013. The Post Graduate library have been separated to main library in view of the convenience of the students.

## (22)New Books and Journals subscribes and their costs:

In this F.Y year 686 no of text books purchased, cost of the books was Rs.108744/-

and in F.Y 2013-14 779 no of text books purchased cost of the books was Rs.168024/-.

# (23).Courses in which student's assessment of teachers is introduced and the action taken on student feedback.

We have assessment and evaluation mechanism :- one is student feed back and the second is grievances redressal cell in which one post box is installed near the notice board which could be used by students to post their problems for redressal.

Students feedback is taken from students of UG and PG courses and diploma courses by IQAC and suitable instructions to the respective faculty are given by the principal.

#### (24).Unit cost of education:

In the year 2012-2013 the unit cost of education including salary component Rs.19896/- per student and excluding salary component the unit cost of education remained Rs.2447/-.

# (25).Computerization of administration and the process of admission and examination results ,issue of certificates.

Partial computerization has been done .The examination results and certificates are also computerized by the affiliating university. At college level we use cell phone and SMS based services to inform the students about their examination schedules and scholarships and classes as well.The bio data of each students is being computerized by our office as well respective PG departments.

#### (26).Increase in infrastructural facilities:

In 2012-13 computer i.e. 04Laptop, desktops, Networking, Software for language lab, library, furniture for class rooms, CCTV, Audio visual Equipments, Sports items, Laboratory equipments for Zoology, Botany, Physics, and Chemistry etc purchased. Women's Hostel constructed.

#### (27) Technology up gradation:

The college is provided nearly 25 computers, internet networking to all the teaching non teaching departments, Equipment maintenance adds, softwares, audiovisual equipments, Green boards etc.

#### (28)Computer and internet Access and Training to Teacher and Students:

Computer and internet are available to almost all the teaching departments, Office, Principal chamber, Staff Room with two lane internet facility free of cost for all the stake holders.

#### (29) Financial Aid to students:

This year more than 80 % students avail SC/ST/OBC/BPL Categories scholarships. Apart form this the JBS relaxed the fees of brilliant and poor students and the teaching and non teaching staffs of the college also helps the students by generating emergency fund.

#### (30)Support from Alumni Association:

Since 2012 this association is actively participating in meeting called by the alumni committee. The Ex-students of this college are so enthusiastic that they have planned to register their association in Chhattisgarh Government.

#### (31)Support from the parent-Teacher association and its activities:

We meet and get feedback of student's parent but we have not formed Parent-Teacher association yet.In near time we would form this association.

#### (32)Health Services:

The Red Cross and NSS body of the college arranges health checkup camps in the premises (as mentioned at 18.no. point of this report.)

#### (33) Performance in sports activities:

This has been targeted as best practices of the institute. This year good numbers of students participated in district, University and national level sports events and they have brought laurels to the college. The institution has the following major student's achievements in 2012-2013 &2013-2014.

The college is well known for its sports activates in this region. It provides infrastructure and training in 15 games. The games are as follows:

Athelatics, Table Tenis, Badminton, Cricket, Cross-country, Kho-ho, Chess, Carom, Cycling,

Kabbadi, Swimming and Rope-Jump.

To impart training the college uses its indoor-courts and outdoor grounds of the campus as well as the campus of Pt.Ravishankar Shukla University,Raipur and students do practices at Nagar Panchyat Patan Badminton Court also.

In Badminton Mr. Himansu Bhale and Mr. Mordhawaj selected for the National Camp.The college bagged state level runner award in Table Tenis organized by Govt.J.Y. College.Raipur.The girl's team of the college won state level winner award organized by C.M.D College Bilaspur. The College won district level winner award in Badminton and Kabaddi(Men) and in Table Tennis (Men & Women) runner shield.

College students won cross –country tournament Mr. Manoj Verma achieved 4<sup>th</sup> position and Mr. Dharmendra singh 7<sup>th</sup> position .Both selected for all India cross-country race.

In state level walking competition Kumari Lakshmi Patel got Ist position.

In district level athletics meet Mr.Manoj Kumar (5000m/10000m) race ranked first position and Kumari Honita Verma stood second in 10000m race. The achievement in 2012-13 and 2013-14 is shown in below mention table.

Sr. No.	Name of the Student	Class	Event	Description of Achievement
1	Ku Ranu Pendaria	B.A.111	Kho-Kho	Rajnandgaon
2	Manoj Kumar	B.A. 11	Athletics	Raipur

#### Achievement of students in state sports competitions – 2012-13

3	Ku.Lakshmi Patel	B.A. 11	Athletics	Raipur
4	Ku.Bharti Dhivar	M.A. 1	Athletics	Bilaspur
5	Manas Sahu	B.A.11	Kabaddi	Dhamtari
6	Ku Ranu Pendaria	B.A.111	Kabaddi	Dhamtari
7	Ku Damini Sahu	B.A.1	Kabaddi	Dhamtari
8	Shobhit Mastaver	B.Sc.11	Table Tenis	Raipur
9	Ku.HarshaVarma	B.Sc.11	Table Tenis	Raipur
10	Ku Nikita Mishra	B.Sc.1	Table Tenis	Raipur

# Achievement of students in state sports competitions – 2013-14

Sr. No.	Name of the Student	Class	Event	Description of Achievement
1	Ku Parvati	B.A.1	Kho-Kho	Raipur
2	Ku.Kunti	B.A.1	Kho-Kho	Raipur
3	Nitesh Tiwari	PGDCA	Table Tannis	Jagdalpur
4	KU.Harsha Varma	B.Sc. 111	Table Tannis	Jagdalpur
5	Saket	B.A.1	Kabaddi	Abhanpur
6	Gaman	B.A.1	Kabaddi	Abhanpur
7	Ku Damini	B.A.1	Kabaddi	Raighar
8	Himanshu Bhale	M.A. 111 Sem.	Badminton	Bilaspur
9	Tikeshwar Varma	M.A. 111 Sem.	Badminton	Bilaspur
10	Ku. Komlata	B.A.1	Athletics	Mahasamund
11	Ku .Kunti	B.A.1	Athletics	Mahasamund
12	Chitra Lekha	B.Sc.111	Athletics	Mahasamund
13	Indrajeet	B.A.1	Athletics	Mahasamund
14	Devkumar	B.A.1	Athletics	Mahasamund

### **At Institution Level**

• 120 players of the college participated in District Level Competitions, 18 players were the members of champion teams, 04 players were runners-up teams .

# (34)Incentives to outstanding sports persons:

The college provides fee concession, privileges in admission; the college also offers free ships, scholarships, track-shoots, shoes, sports articles, dresses, TA & DA to the players.

# (35)Student's achievements and Awards:

Analysis of the students results class-Wise Details

Sr.No.	Course	2012-13	2013-14
		%	%
1	B.A.I	73.76%	62%
2	B.A.II	96.72%	86%
3	B.A.III	96.94%	93%
4	B-Sc I	56%	50%
5	B-Sc II	74.19%	84%
6	B-Sc II1	100%	100%
7	B.COM. I	45%	
8	M.A. II SEM SOCIOLOGY	75%	80%
9	M.A. IV SEM SOCIOLOGY	50%	50%
10	M.A. II SEM POLITICAL SCI		100%
11	M.A. IV SEM POLITICAL	81.25%	88%
12	M.A. II SEM GEOGRAPHY		83%
13	M.A. IV SEM GEOGRAPHY	100%	87.5%
14	M.A. II SEM ECONOMICS	!00%	100%
15	M.A. IV SEM ECONOMICS	100%	100%
16	M.Sc. II SEM CHEMISTRY		89%
17	M.Sc. IV SEM CHEMISTRY	100%	
18	M.Sc. II SEM BOTANY		80%
19	M.Sc. IV SEM BOTANY	100%	100%
20	M.Sc. II SEM ZOOLOGY		80%
	M.Sc. IV SEM ZOOLOGY	100%	
21			

One Under Graduate student Miss Poonam Verma of B.A Part III secured 5<sup>th</sup> Rank in Pt.Ravishankar shukla University Merit list, Two Msc.Zoology 4<sup>th</sup> semester students namely Shalini Verma and Dolly Shukla Respectively secured 3<sup>rd</sup> and 5<sup>th</sup> ranks in university Merit list and one student of M.A Geography fourth semester secured 5<sup>th</sup> rank in the overall university merit list in 2013.

In2012, 2013 and 2014 following no of ex students of this college passed the competitiv	e exams

Sl.no.	Name of the competitive examinations	No. of successful students
1	UGC NET Examination	01
2	State Services	02
3	Defense Services	10
4	Police Services	04
5	Traffic Department	02
6	NTPC Services	01
7	Bhilai Steel Plant	01
8	Panchyat Services	03

#### (36)Activities of the Guidance and Counseling Cell:

Under the guidance of the convener of this cell the students have easy access to the following kinds of counseling services:

Academic counseling is provided by different Admission Committee at the time of entry into the college regarding the choice of stream and subjects.

Personal counseling is received by the students through teachers of the concern subjects. The Principal in her free time listen to the various problems of students.

Career counseling is also handled by the Career Counseling Centre and the Placement & Employment Cell. The teachers guide and direct the students regarding the choice of stream / subjects.

Psycho-social counseling is run by the department of sociology, is a great blessing for students suffering from different kinds of disorders.

#### (37)Placement Services provided to the students:

Consultancy, skill development, personality development programmes have been organized by the college i.e

• Programmes like "Personality development", "interpersonal and communication skills",

"and entrepreneurs development "etc. are organized. i.e.

- Dhawala consultant have organized workshop.
- Self help group work shop by ex secretary Higher Education.
- Bonsai training by ex Horticulture Dept. Manager

- Coocking, Backing. Herbal Product, serf, move etc.
- ICB organized a seminar on industrial accounting.

List of Institutions Called : Shree Foundation ,Dhawala Group ,Jetking ,Dept.of Horticulture of Chhattisgarh Govt. and Mr.Vijay Agarwal Chef etc were called.

#### (38) Development Programmes for non Teaching Staff:

One of the non teaching staff employed in Library, Mr. Jaiprakesh Mircha improved his qualification during 2012-2013 because of the efforts and cooperation of the college administration.

## (39) Best practices of the Institution:

As college extended in 17.5 acres of land there is much scope available in the college for sports infrastructural development. Hence the sports development of the college facilitates the indoor and outdoor games because of that in the year 2012-13 and 2013-14 several students of our college fetched national, state and district level awards. In indoor and outdoor games evidence of success in sports is as follows:-

## Achievement of students in National sports competitions – 2012-13

Sr.	Name of the Student	Class	Event	Description of Achievement
No.				National
Ą	Ku Reshma Sahu	B.A.III	Kho-Kho National	National-Chandigarh.Participation
2	Manoj Kumar	B.A. II	Cross Country	National -Nagpur Participation
3	Dharmendra Singh	B.A. III	Cross country	National- Nagpur.Participation
4	Vino Kumar	B.A.II	Kabaddi	National-Bhagalpur. Participation
5	Puspendra kumar	B.A.I	Kabaddi	National Bhagalpur.Participation
6	Himanshu Bhale	M.A. III Sem.	Badminton	National Bhagalpur .Participation
7	Mordhvaj Dewangan	M.A. III Sem.	Badminton	National Bhagalpur. Participation
Α				

#### chievement of students in National sports competitions - 2013-14

Sr. No.	Name of the Student	Class	Event	Description of Achievement
1	Ku.Komalta	B.A. I	Cross Country	National -Udaypur Participation
2	Ku.Bharti	M.A. III	Cross Country	National - Udaypur Participation
3	Ku.Honita	B.A. II	Cross country	National- Udaypur Participation
4	Aishvary Thakur	M.A.I	Kabaddi	National Varangal. Participation
5	Ku.Komlata	B.A.I	Athletics	National -Patiyala Participation

Achieven	Achievement /Participation of Students in District/University Cultural Competitions			
	2012-13			
Debate-	Narayan Prasad, Premprakash			
Rangoli-	Ku.Harsha Varma			
Poster-Making	- Vasudev Chelak			
	2013-14			
Rangoli-	Syameshwari Sahu			
Spot Painting-	- Doleshwar Varma.			
Group Dance-	(Panthi) –Nitesh Tiwari, Praveen, Dinesh, Rameshwar, Santhosh, Hemant.			
Drama–	Umashankar, Rockey, Daneshwar, Vikash, Parmanand, Chandrashekhar and			
	(Ipta-Inter collegiate).			
Essay-	Nitesh Tiwari –First, Dhal singh-Second , Ku. Seema Patel – Third.			
(40) Linkage Developed with National /International Academic research Bodies:				

At Individual level Dr. R. K Verma has been engaged with national and international research activity, e.g., In 2012 he has an interaction with the editor of the journal of Math. Vesnik which is being published from Serbia and he has written a paper entitled "*Solution of non-linear integral equation via fixed point of generalized contractive condition*" in the vol.**64**, no.3 (2012), p.223-231.

# (41) Any Other relevant information: Nil

# Part : c

# Plan of action chalked out by committee in the college

# Session : 2014-15

## Details of the Plans of institution for the next year:-

In 2014-15 IQAC committee has been constituted on dated 01/08/2014 keeping the evaluation process of NAAC in mind. Since the inception of the committee constantly involved in recommending proposals for the enhancing and maintaining the standard and quality of different activities as per the goal and objectives of the college to enhance the quality education of the college.

The committee has recommended several proposals and programmes to different college governing committees and organization committees for the betterment of UG and PG level teaching and non teaching activities .The recommendations are as follows:-

- 1. Academic calendar execution must be monitored and quarterly report should be given to IQAC by the HoDs of all the Departments.
- 2. In the beginning of the session for curricular and co curricular education different committees should be formed and a copy of the same must be provided to IQAC.
- 3. Teaching time table should be prepared according to the University syllabus, combined and Departmental Time Table copy should be given to IQAC .
- 4. Students should be informed about the rules and regulations and consequences of ragging and in disciplinary action in the beginning of the session and the respective committees should inspect regularly. The report of the same must be preserved.
- 5. Teacher should be inspired to participate actively in workshops and seminars at the same time students should be inspired to participate in educational excursions.
- 6. For UG and PG students series of subject expert's lecture should be arranged in the college through remedial classes for SC/ST/OBC and privileged class students. The record must be maintained by all the HoDs and provided to Coordinator of the programme.
- 7. For career advancement and placement workshops/seminars/lectures of the professionals should be arranged.
- 8. To introduce computer literacy programmes for the students ,teachers and non teaching staffs computer lab with internet facilities requirement must be fulfilled.
- 9. To improve the English language and applied knowledge of Mathematics of students A English language lab and Maths lab should improve performance and internal examination must be conducted and record should be properly maintained.
- 10. Students should be motivated to use library and issue books, librarian should delivere lecture regarding rules and regulations of library and books availability in the beginning of the session to get them updated and records of the events must be maintained.

- 11. New course books, reference books, competitive books , journals and magazines should be subscribed.
- 12. To get the library services updated and quick responding automation of library should be done.
- 13. Proposals for national seminar and minor research projects should be sent to UGC by departments.
- 14. A temporary Computer operator must be hired for day to day works of IQAC.
- 15. For community service NSS camps and Red Cross activities should be diversified and record must be given to IQAC
- 16. New teachers should be appointed through Janbhagidari (internal resources) for UG/PG classes.
- 17. Feed-Back forms must be translated in Hindi language and provided to all the stakeholders of the College. A committee of all the HoDs formed to analyze the report and copy of the report must be provided to IQAC.
- 18. Internal examination conducting and monitoring committee must be formed and the final result should be given to IQAC.
- 19. Provision for Shade construction over fees counter is needed in F.Y 2014-15 for the convenience of the students.
- 20. To upgrade teaching quality smart class should be installed and LCD projector should be provided.

21.GIS software should be purchased for Geography Department.

22.A Botanical Garden is required for applied study .

23. For Women's Hostel Furniture should be purchased and for the sanction of the post warden letter must be written to the Higher Education Department (C.G Government.)

24. Red cross should organize Awareness programmes i. e. Health checkup camps, AIDS awareness lectures, Environment days, literacy and Adult education programme, etc for the improvement of quality of life in this area.

25. Canteen construction proposal should be present before Janbhagidari Committee.

26. In view the of infrastructure development a fresh proposal for Women's Hostel Boundary wall should be constructed and forwarded to Higher Education Department C.G Government.

27. Proposal for water harvesting should be made with the help of PWD.

28. Sports department should prepare fresh proposal for sports infrastructure development and sent to UGC under 12<sup>th</sup> Plan.

Dr. Sanjay Kumar Das Coordinator (IQAC)

Dr.Radha Pandey Principal