|  |  |
| --- | --- |
| AQAR REPORT | 2014-15C:\Users\pc\Desktop\college logo copy.jpg |
| Submitted by:-IQAC, GOVT. CHANDULAL CHANDRAKAR ARTS AND SCIENCE COLLEGE, PATAN; DIST.-DURG, C.G., 491111, INDIA NAAC Track ID-CHCOGN15565 | **Submitted to- NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL, (NAAC) BANGALORE PIN – 560072 e-mail: capuaqar@gmail.com** |

OFFICE OF THE PRINCIPAL, GOVT. C.L.C. ARTS & SCIENCE COLLEGE, PATAN, DURG, C.G., 491111

e-mail:patancollege@gmail.com website: www.govtcccollegepatan.in

Phone & Fax: 07826-273675 college UGC code-202013

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No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/IQAC/2016 Patan, date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To,**

**The executive committee**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

 **(NAAC), NAGARBHAVI, BANGALORE – 560072**

**e-mail:** **capuaqar@gmail.com**

**Dear Sir,**

**Subject: submission of the AQAR report for the academic year 2014-15.**

\*\*\*\*\*\*\*

Please find enclosed herewith the Annual Quality Assurance Report for the academic year 2014-15 in the prescribed format. The report has been prepared using the revised format (01-01-2014). Kindly consider the report for the same. **Thanking you,**

**Yours sincerely,**

**(Dr. R. K. VERMA,**

**Coordinator IQAC,**

**rohitverma1967@rediffmail.com)**

Today- date\_\_\_\_\_\_\_\_\_, day: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Principal,**

**Govt. C.L.C. Arts & Science college**

**Patan, Distt.-Durg, C.G., 491111**

**e-mail:patancollege@gmail.com**

**Copy To-**

**------------------------------------------------------------------------------------------------------------------------**

**Principal,**

**Govt. C.L.C. Arts & Science college**

**Patan, Distt.-Durg, C.G., 491111**

**e-mail:patancollege@gmail.com**

**The Annual Quality Assurance Report (AQAR) of the IQAC:**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail of the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

**Part – A**

**AQAR for the year *(for example 2013-14)***

**2014-15**

1. **Details of the institution**

GOVT. CHANDULAL CHANDRAKAR ARTS AND SCIENCE COLLEGE

1.1 Name of the institution

* 1. Address Line-1

PANDAR ROAD, PATAN

SUB-POST OFFICE and TEHSIL.-PATAN

 Address Line-2

PATAN, DIST.-DURG

City/ Town

CHHATTISGARH

 State

491111

 Pin-code

patancollege@gmail.com

 Institution e-mail address

9406012513

 Contact number

Dr. (Mrs.) SHASHIKANTA BHARDWAJ

 Name of the Head of the institution

**07826-273675**

 Telephone no. with STD code

**9406012513**

Mobile

Dr. ROHIT KUMAR VERMA

Name of the IQAC coordinator

**9770141146**

Mobile

rohitverma1967@rediffmail.com

IQAC e-mail address

**CHCOGN15565**

 **1.3 NAAC Track ID** *(For ex. MHCOGN 18879)*

 **OR**

 **1.4 NAAC Executive Committee No. & Date:**

 *(For Example EC/32/A&A/143 dated 3-5-2004.*

 *This EC no. is available in the right corner- bottom*

 *of your institution’s Accreditation Certificate)*

www.govtcccollegepatan.in

 **1.5 Website address:**

govtcccollegepatan.in/AQAR2014-15.doc

 Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity period |
| 1 | 1st Cycle | B | 2.37 | 2014 | Nov.-2019 |
| 2 | 2nd Cycle | NIL | NIL | NIL | NIL |
| 3 | 3rd Cycle | NIL | NIL | NIL | NIL |
| 4 | 4th Cycle | NIL | NIL | NIL | NIL |

22/06/2012

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

AQAR \_\_2012-13, 2013-14 was submitted just before the NAAC visit on 25-27 Nov.2014-15.

1. AQAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_NA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(DD/MM/YYYY)
2. AQAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_NA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(DD/MM/YYYY)
3. AQAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_NA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(DD/MM/YYYY)
4. AQAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_NA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(DD/MM/YYYY)

1.9 Institutional Status

X

X

X

√

 University State Central Deemed Private

X

√

Affiliated College Yes No

√

X

Constituent College Yes No

√

X

 Autonomous college of UGC Yes No

x

√

 Regulatory Agency approved Institution Yes No

 (eg. AICTE, BCI, MCI, PCI, NCI)

x

x

√

 Type of Institution Co-education Men Women

x

√

x

 Urban Rural Tribal

√

√

xx

 Financial Status Grant-in-aid UGC 2(f) UGC 12B

-

x

 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

x

√

√

√

x

 Arts Science Commerce Law PEI (Phys Edu)

x

x

x

x

TEI (Edu) Engineering Health Science Management

Also,  PGDCA

Others (Specify)

1.11 Name of the Affiliating University *(for the Colleges)*

Pt. RAVISHANKAR SHUKLA UNIVERSITY, RAIPUR (C.G.)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

 Autonomy by State/Central Govt. / University

NIL

 University with Potential for Excellence UGC-CPE

NIL

 NIL

NIL

 DST Star Scheme UGC-CE

NIL

NIL

 UGC-Special Assistance Programme DST-FIST

NIL

NIL

 UGC-Innovative PG programmes Any other (*Specify*)

NIL

 UGC-COP Programmes

**2. IQAC Composition and Activities**

05

2.1 No. of Teachers

 01

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

 community representatives

2.7 No. of Employers/ Industrialists

 02

2.8 No. of other External Experts

2.9 Total No. of members

03

 08

2.10 No. of IQAC meetings held

03

03

2.11 No. of meetings with various stakeholders: No. Faculty

NIL

01

03

 Non-Teaching Staff Students Alumni Others

X

√

2.12 Has IQAC received any funding from UGC during the year? Yes No

Rs.3,00,000=00 (Rs. Three Lakh only)

 If yes, mention the amount

2.13Seminars and Conferences (only quality related)

 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

0

0

0

0

0

 Total No. International National State Institution Level

 (ii) Themes

NIL

2.14 Significant Activities and contributions made by IQAC

Enhancement in teaching learning process by using online teaching, model making competition, quiz, motivation, classes

2.15 Plan of Action by IQAC/Outcome

 The plan of action chalked out by the IQAC in the beginning of the year towards quality

 enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| Plan of Action | Achievements |
| 1. **Academic calendar** execution must be monitored and quarterly report should be given to IQAC by the HOD’s of all the Departments.
 | Academic calendar of 2014-15 received from Pt. Ravishankar University. The college runs accordingly during the session. (Annexure-1) |
| 1. In the beginning of session for curricular and co curricular education **different committees** should be formed and a copy of the same must be provided to IQAC.
 | Committee were constituted at the beginning of session.(Annexure-2) |
| 1. **Teaching time table** should be prepared according to the University syllabus, combined and Departmental Time Table copy should be given to IQAC
 | Teaching time **table is prepared and distributed to teachers (Annexure-3)** |
| 1. Students should be informed about the rules and regulations and consequences of ragging, and in disciplinary action in the beginning of the session and the respective committees should inspect regularly. The report of the same must be preserved.
 | Rules and regulations are displayed in the college signboard, notice board and suitable places in the campus. The same is also given in the college broacher. |
| 1. Teacher should be inspired to participate actively in **workshops**, seminars at the same time students should be inspired to participate in educational excursions.
 | Dr. R. K. Verma attended National workshop on Graph Theory at Bhilai-3, (Durg) college held on 07-08 Nov.2014. He also attended the workshop of RUSA on 9.5.2015, at Govt. VYTAuto.PG college Durg, (C.G.).In Aug.2014, Dr. Shakil Hussain was resource person and Judge of National seminar at Navin Girls college Raipur. On 03-04 Feb. 2015, Dr. Shakil Hussain take part in the National Seminar held at Digvijay College Rajnandgaon. Educational tour in Botany was done. |
| 1. For UG, PG students, a series of subject expert's lecture should be arranged in the college, through remedial classes for SC/ST/OBC and privileged class students. The record must be maintained by all the HOD’s and provided to Coordinator of the program.
 | A series of power-point presentation on Botany was given by Dr. Purnima Seth.The PGDCA student prepared their project work through ppt. Guest lecture of Prof. Panda of Sci. Coll. Durg, organized. |
| 1. For career advancement and placement workshops / seminars / lectures of professionals should be arranged.
 | The **cultural knowledge examination** was held on October 2014. A number of students take part in this examination and won the certificate from Gayatri-Tirth Haridwar (UT). Carrier counseling program organized in our college by Prism college, Utai.  |
| 1. To introduce computer literacy programs for the students, teachers and non teaching-staffs computer lab with internet facilities requirement must be fulfilled.
 | Computer teacher Ms. Bina Dehari and Sri Suryakant Verma taught basic knowledge of Computer to PG students, regularly. Due to this, all PG student presented ppt and can search subject material in the internet.  |
| 1. To improve the English language and applied knowledge of Mathematics of students A English language lab and Mathematics lab should improve performance and internal examination must be conducted and record should be properly maintained.
 | English language lab helped students in improving their English knowledge. Mathematics lab was developed, and posters, banners etc. and other activity helped in enhancing scientific knowledge. Further, **Mathematics Aptitude Test** organized on 27.09.2014 in which 91 students of UG, PG took part. In the `science club’ activity, student presented models, posters, and charts based on Mathematics. |
| 1. Students should be motivated to use library and issue books. Librarian should delivered lecture regarding rules and regulations of library and books availability in the beginning of the session, to get them updated and records of the events must be maintained.
 | Information regarding the **use** of library is displayed in the notice board time to time. A separate notice board in Library is available for this purpose. As soon as, some important notice comes for students, it is also displayed in the **main notice board.** The Librarian and Teaching staff motivated students to use library in a program held on 08.09.2014.  |
| 1. New course books, reference books, competitive books, journals and magazines should be subscribed
 | Librarian purchased new books for college. |
| 1. To get the library services updated and quick responding automation of library should be done.
 | Three computers are available in the library. |
| 1. Proposals for national seminar and minor research projects should be sent to UGC by departments.
 | No proposal was sent to UGC. |
| 1. A temporary Computer operator must be hired for day to day works of IQAC.
 | Mr. Ramdev Bhuarya did the typing as interim arrangement alternative. Proposal to fill post of temporary Computer operator has been passed by JBS. |
| 1. For community service NSS camps and Red Cross activities should be diversified and record must be given to IQAC.
 | The second branch of NSS started in the college. All programs of regular activity and special camp were organized by NSS. Health check-up and blood-group checking program organized by Red-cross. AIDS awareness rally was conducted by the Red-cross officer.  |
| 1. New teachers should be appointed through Janbhagidari (internal resources) for UG/PG classes.
 | 03 contract teachers and 12 JBS teachers taught UG and PG classes. |
| 1. Feed-Back forms must be translated in Hindi language and provided to all the stakeholders of the College. A committee of all the HoD’s was formed to analyze the report and copy of the report must be provided to IQAC.
 | Hindi format were distributed to all stake holders. Feedback analysis has been done. The copy is with IQAC. |
| 1. Internal examination conducting and monitoring committee must be formed and the final result should be given to IQAC.
 | According to academic calendar 2014-15, the Internal examinations were held. The answer-sheets were observed by the students.  |
| 1. Provision for Shade construction over fees counter is needed for the convenience of the students.
 | Shade construction is completed. |
| 1. To upgrade teaching quality smart class should be installed and LCD projector should be provided.
 | Smart class is conducted in some departments. The geography department has fitted smart board. LCD projector is used in Botany, Zoology. The Office also has a LCD projector.  |
| 1. GIS software should be purchased for Geography Department.
 | HoD will decide to purchase. |
| 1. A Botanical Garden is required for applied study.
 | Botanical garden is constructed and it is in the process of developing.  |
| 1. For Women’s Hostel, furniture should be purchased and for the sanction of the post of warden, the letter must be written to the H.E.D. (C.G Government.)
 | done |
| 1. Red-cross should organize Awareness programs *i.e.* Health checkup camps, AIDS awareness lectures, Environment days, literacy and Adult education program, etc for the improvement of quality of life in this area.
 | 02.10.2014 “BHARAT SWACHHATA ABHIYAN” joint program of cleanliness, with Rally organized. In 08.10.2014, blood group testing and Health-checkup program organized. |
| 1. Canteen construction proposal should be present before Janbhagidari Committee.
 | JBS committee will decide for permanent canteen. |
| 1. In view the of infrastructure development a fresh proposal for Boundary wall of Women’s Hostel should be constructed and forwarded to HED. C.G Government.
 | State Govt. is going to conduct examination for the Post of Hostel-warden. As, soon as the post of warden is fulfilled, Boundary wall will construct. |
| 1. Proposal for water harvesting should be made with the help of PWD.
 | Library building is going to complete its construction. PWD will construct the “Water-Harvesting” near library.  |
| 1. Sports department should prepare fresh proposal for sports infrastructure development and sent to UGC under 12th Plan.
 | Fresh proposal will be proposed in front of JBS. |

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes

√

Management Syndicate Any other body

 Provide the details of the action taken

The details of AQAR is placed in-front of staff members, headed by The Principal. With their help, the present AQAR report is submitting.

**Part – B**

**Criterion – I**

1. **Curricular Aspects:**

1.1-Details about Academic Programs:-

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.N. | Level of the Program | Number of existing Programs | Number of programs added during the year | Number of self-financing programs | Number of value added / Career Oriented programs |
| 1 | PhD | Nil | Nil | Nil | Nil |
| 2 | PG | 08 | Nil | 06 | Nil |
| 3 | UG | 03 | Nil | Nil | Nil |
| 4 | PG Diploma | 01 | Nil | 01 | Nil |
| 5 | Advanced Diploma | Nil | Nil | Nil | Nil |
| 6 | Diploma | Nil | Nil | Nil | Nil |
| 7 | Certificate | Nil | Nil | Nil | Nil |
| 8 | Others | Nil | Nil | Nil | Nil |
|  **TOTAL** | **12** | **Nil** | **07** | **Nil** |

**1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options**

 **(ii) Pattern of programs:**

|  |  |  |
| --- | --- | --- |
| S.N. | Pattern/ Examination method | No. of programs |
| 1 | Semester | 09 |
| 2 | Trimester | NIL |
| 3 | Annual | 03 |

**1.3 Feedback from stakeholders\* (On all aspects)**

**√**

Alumni:

**√**

Parents:

**√**

Employers:

 Students:

**√**

 Mode of feedback:

 Online:

**√**

 Manual: \*Please provide an analysis of the feedback in the Annexure

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

NIL

 **1.5 Any new Department/Centre introduced during the year. If yes, give details.**

NIL

**Criterion – II**

1. **Teaching, Learning and Evaluation**

**2.1 Total No. of permanent faculty:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Total**  | **Asst. Professors**  | **Associate Professors**  | **Professors**  | **Others**  |
| **11+2** | **10** |  | **01** | **02** |
|  |  |  |  |  |

**2.2 No. of permanent faculty with Ph.D.:**

06

**2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Asst. Professors**  | **Associate Professors**  | **Professors**  | **Others**  | **Total** |
| R  | V  | R  | V | R | V | R  | V  |
| **1** | **2** | **0** | **-** | **0** | **1** | **0** | **0** |
|  |  |  |  |  |  |  |  |

**2.4 No. of Guest and Visiting faculty and Temporary faculty:**

12

0

33

**2.5 Faculty participation in conferences and symposia:**

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops |   |  01 |  |
| Presented papers |  |   | 01  |
| Resource Persons |  |  01 |  |

**2.6 Innovative Process adopted by the institution in teaching and learning:**

Use of ICT, Presentation and Interactive session by the students, Quiz organization, Model, Poster and Chart of subject matter making competition, etc.

**2.7 Total No. of actual teaching days during this academic year:**

180

According to 2014-15 calendar- 189

**2.8 Examination/ Evaluation Reforms initiated by the Institution:**

1. Quarterly, Half-yearly, Annual, Supplimentry, Semester Examinations are conducted at college level in fair and transparent way.
2. Besides, (i) GK Quiz competition (ii) Invited scripts from students for college magazine `Mansi’ to promote their writing skills. (iii). Test on` Mathematics ability checked’ to prepare them for competitive examinations. (iv). Cultural knowledge exam.-2014 held. (v). Extra classes of problem solving taken.

**(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions):** Examinations are conducted by the University, the college helps the university to conduct these examinations.

**2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus**

**Development as member of Board of Study/Faculty/Curriculum Development workshop:** Member of Board of studies

2

>80%

 **2.10 Average percentage of attendance of students:**

**2.11 Course/ Program wise distribution of pass percentage:** After suppl.-2015 Exam’s result declaration, the result is following:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Class** | **Total No. of Students Appeared****In the Exam** | **Pass in Distinction** | **Pass in Ist Division** | **Pass in IInd Division** | **Pass in IIIrd Division** | **Pass****Division** |
| **No. of****students** | **% of Students** | **No. of****students** | **% of Students** | **No. of****students** | **% of Students** | **No. of****students** | **% of Students** | **No. of****students** | **% of Students** |
| **B A I** | **289** | **0** | **0** | **15** | **5.19** | **108** | **37.37** | **60** | **20.76** | **183** | **63.32** |
| **B A II** | **189** | **0** | **0** | **6** | **3.17** | **80** | **42.32** | **33** | **17.46** | **119** | **62.96** |
| **B A III** | **117** | **0** | **0** | **3** | **2.56** | **92** | **78.63** | **20** | **17.09** | **115** | **98.29** |
| **B Sc I** | **109** | **0** | **0** | **7** | **6.42** | **22** | **20.18** | **18** | **16.51** | **47** | **43.12** |
| **B Sc II** | **44** | **0** | **0** | **4** | **9.09** | **23** | **52.27** | **11** | **25.00** | **38** | **86.36** |
| **B Sc III** | **52** | **0** | **0** | **8** | **15.38** | **37** | **71.15** | **5** | **9.61** | **50** | **96.15** |
| **B Com-I** | **56** | **0** | **0** | **0** | **0** | **1** | **1.78** | **17** | **30.35** | **18** | **32.14** |
| **B Com-II** | **9** | **0** | **0** | **0** | **0** | **3** | **33.33** | **6** | **66.67** | **9** | **100** |
| **B Com-III** | **4** | **0** | **0** | **0** | **0** | **3** | **75.00** | **1** | **25.00** | **4** | **100** |
| **M.A.-I GEOGRA.****DEC-14** | **11** | **0** | **0** | **1** | **9** | **6** | **54** | **4** | **36** | **11** | **100** |
| **M.A.-II GEOGR. MAY-15** | **15** | **0** | **0** | **7** | **46.66** | **6** | **40.00** | **0** | **0** | **13** | **100** |
| **M.A.-III GEOGR.****DEC-14** | **9** | **0** | **0** | **3** | **3.33** | **6** | **66.66** | **0** | **0** | **9** | **100** |
| **M.A.-IV GEOGR.****MAY-15** | **9** | **0** | **0** | **5** | **55.55** | **4** | **44.44** | **0** | **0** | **9** | **100** |
| **M.A.-I ECONO.****DEC-14** | **9** | **0** | **0** | **3** | **37.50** | **5** | **62.50** | **0** | **0** | **8** | **100** |
| **M.A.-II ECONO.****MAY-15** | **10** | **0** | **0** | **6** | **60.00** | **4** | **40.00** | **0** | **0** | **10** | **100** |
| **M.A.-III ECONO.****DEC-15** | **19** | **0** | **0** | **7** | **36.84** | **8** | **42.10** | **2** | **10.52** | **17** | **89.47** |
| **M.A.-IV ECONO.****MAY-15** | **18** | **0** | **0** | **9** | **50** | **8** | **44.44** | **0** | **0** | **17** | **94.44** |
| **M.A. –I HINDI LITT. DEC-14** | **5** | **0** | **0** | **2** | **40.00** | **3** | **60.00** | **0** | **0** | **5** | **100** |
| **M.A.-II HINDI LITT. MAY-15** | **5** | **0** | **0** | **4** | **80.00** | **1** | **20.00** | **0** | **0** | **5** | **100** |
| **M.A.-III HINDI LITT. DEC.-14** | **20** | **0** | **0** | **8** | **40.00** | **11** | **55.00** | **1** | **5.00** | **20** | **100** |
| **M.A.-IV HINDI LITT. MAY-15** | **20** | **0** | **0** | **11** | **55.00** | **9** | **40.00** | **0** | **0** | **20** | **100** |
| **M.A.-I POLIT.SCI.****DEC-14** | **16** | **0** | **0** | **1** | **6.25** | **11** | **68.25** | **1** | **6.25** | **13** | **81.25** |
| **M.A.-II POLIT. SCI. MAY-15** | **15** | **0** | **0** | **7** | **46.66** | **6** | **40.00** | **0** | **0** | **13** | **86.66** |
| **M.A.-III POLIT. SCI. DEC.-14** | **16** | **0** | **0** | **7** | **43.75** | **6** | **37.50** | **1** | **6.25** | **14** | **87.50** |
| **M.A.-IV POLIT. SCI. MAY-15** | **16** | **0** | **0** | **5** | **31.25** | **9** | **56.25** | **0** | **0** | **14** | **87.50** |
| **M.A.-I SOCIOL.****DEC-14** | **17** | **0** | **0** | **8** | **47.05** | **7** | **36.84** | **1** | **5.88** | **16** | **94.11** |
| **M.A.-II SOCIOL.****MAY-15** | **16** | **1** | **6.25** | **15** | **93.75** | **0** | **0** | **0** | **0** | **16** | **100** |
| **M.A.-III SOCIOL.****DEC-14** | **10** | **0** | **0** | **9** | **90.00** | **1** | **10.00** | **0** | **0** | **10** | **100** |
| **M.A.-IV SOCIOL.****MAY-15** | **10** | **0** | **0** | **7** | **70.00** | **3** | **30.00** | **0** | **0** | **10** | **100** |
| **M.SC.-I CHEMIS.****DEC-14** | **20** | **0** | **0** | **0** | **0** | **12** | **60.00** | **1** | **5.00** | **13** | **65.00** |
| **M.SC.-II CHEMIS.****MAY-15** | **17** | **0** | **0** | **2** | **11.76** | **11** | **64.70** | **0** | **0** | **13** | **76.47** |
| **M.SC.-III CHEMI****DEC-14** | **18** | **0** | **0** | **7** | **38.88** | **7** | **38.88** | **0** | **0** | **14** | **77.77** |
| **M.SC.-IV CHEMI.****MAY-15** | **10** | **0** | **0** | **7** | **70.00** | **3** | **30.00** | **0** | **0** | **10** | **100** |
| **M.SC.-I BOTANY****DEC-14** | **19** | **0** | **0** | **6** | **31.57** | **12** | **63.15** | **0** | **0** | **18** | **94.73** |
| **M.SC.-II BOTANY****MAY-15** | **18** | **0** | **0** | **3** | **16.66** | **11** | **61.11** | **0** | **0** | **14** | **77.77** |
| **M.SC.-III BOTA.****DEC-14** | **19** | **0** | **0** | **14** | **73.68** | **5** | **26.31** | **0** | **0** | **19** | **100** |
| **M.SC.-IV BOTA.****MAY-15** | **19** | **0** | **0** | **14** | **73.68** | **5** | **26.31** | **0** | **0** | **19** | **100** |
| **M.SC.-I ZOOLO.****DEC-14** | **20** | **1** | **5** | **14** | **70** | **4** | **20** | **1** | **5** | **20** | **100** |
| **M.SC.-II ZOOLO.****MAY-15** | **19** | **0** | **0** | **12** | **63.15** | **5** | **26.31** | **0** | **0** | **17** | **89.47** |
| **M.SC.-III ZOOLO.****DEC-14** | **12** | **6** | **50** | **6** | **50** | **0** | **0** | **0** | **0** | **12** | **100** |
| **M.SC.-IV ZOOLO.****MAY-15** | **12** | **0** | **0** | **10** | **83.33** | **2** | **16.66** | **0** | **0** | **12** | **100** |
| **PGDCA-I SEM.** **DEC-14** | **33** | **0** | **0** | **5** | **15.15** | **18** | **54.54** | **5** | **31.25** | **28** | **84.84** |
| **PGDCA-II SEM.****MAY-15** | **28** | **0** | **0** | **5** | **17.85** | **18** | **64.28** | **5** | **17.85** | **28** | **100** |

 **2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:-**

 It monitors and supervises the Teaching & Learning processes by following ways:

1. Subject teacher prepare their daily-diary every day.

b) The subject teacher prepare the attendance register of students.

c) Teacher takes the oral or written tests of students according to the university calendar. This valuation procedure is included in our academic time-table.

d) After the valuation of unit test papers, quarterly papers and half-yearly papers, students are asked to observe their solution answer papers. This is the evaluation procedure of the student, for the student and by the student.

nil

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programmes* | *Number of facultybenefitted* |
| Refresher courses |       |
| UGC – Faculty Improvement Programme |       |
| HRD programmes |       |
| Orientation programmes |       |
| Faculty exchange programme |       |
| Staff training conducted by the university |       |
| Staff training conducted by other institutions |       |
| Summer / Winter schools, Workshops, etc. |       |
| Others |  |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of PermanentEmployees | Number of VacantPositions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 2 | 1 | 0 | 0 |
| Technical Staff | 8 | 0 | 0 | 2 |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

There are three research guides in the college. Dr. Shashikanta Bhardwaj in Home Science and Dr. Shobha Srivastava in Sociology. Dr. Shakil Hussain in Political Science.

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | 0 | 0 | 0 | 0 |
| Outlay in Rs. Lakhs | 0 | 0 | 0 | 0 |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | 0 | 0 | 0 | 0 |
| Outlay in Rs. Lakhs | 0 | 0 | 0 | 0 |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | 0 | 0 | 0 |
| Non-Peer Review Journals | 0 | 0 | 0 |
| e-Journals | 0 | 0 | 0 |
| Conference proceedings | 0 | 0 | 0 |

3.5 Details on Impact factor of publications:0

 Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations- NIL

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | DurationYear | Name of thefunding Agency | Total grantsanctioned | Received |
| Major projects | 0 | 0 | 0 | 0 |
| Minor Projects | 0 | 0 | 0 | 0 |
| Interdisciplinary Projects | 0 | 0 | 0 | 0 |
| Industry sponsored | 0 | 0 | 0 | 0 |
| Projects sponsored by the University/ College | 0 | 0 | 0 | 0 |
| Students research projects*(other than compulsory by the University)* | 0 | 0 | 0 | 0 |
| Any other(Specify) | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 |

0

0

0

3.7 No. of books published i) With ISBN No. Chapters in Edited Books ii) Without ISBN No.

NIL

3.8 No. of University Departments receiving funds from ---NA

0

 UGC-SAP CAS DST-FIST

0

0

0

0

 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

0

0

0

 INSPIRE CE Any Other (specify)

0

0

0

3.10 Revenue generated through consultancy

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  Level | International | National | State | University | College |
| Number |  0 |  0 | 0  |  0 | 0  |
| Sponsoring agencies |  0 | 0  |  0 | 0  |  0 |

 3.11 No. of conferences

 organized by the Institution

01

3.12 No. of faculty served as experts, chairpersons or resource persons

0

0

0

3.13 No. of collaborations International National Any other

0

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs: NIL

0

0

 From Funding agency From Management of University/College

 Total

0

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied | 0 |
| Granted | 0 |
| International | Applied | 0 |
| Granted | 0 |
| Commercialised | Applied | 0 |
| Granted | 0 |

 3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellow

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
| 01 |  |  |  |  |  | 01 |

 Of the institute in the year- Dr. Sadhna Rahatgaonkar was awarded Ph.D. degree in Hindi literature.

3.18 No. of faculty from the Institution

3

 who are Ph. D. Guides

 and students registered under them

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

0

0

 JRF SRF Project Fellows Any other

0

0

3.21 No. of students Participated in NSS events:

3

6

 University level State level

 National level International level

0

3.22 No. of students participated in NCC events:

10

 University level State level

 National level International level

3.23 No. of Awards won in NSS:

 University level State level

5

 National level International level

3.24 No. of Awards won in NCC:

 University level State level

2

 National level International level

3.25 No. of Extension activities organized

 University forum College forum

Redcross-02

01

04

 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility-Listed Below:-

1. Within due schedule, the 7-days special camp of NSS held at village-Changori.
2. 01.02.2014-AIDS awareness rally organized in village-Changori.
3. 02.10.2014-The cleanliness rally was organized in college by NSS students.
4. A rally on no-tobacco/no-addiction was organized by NSS.
5. New Branch of NSS opened in the college on 2014-15, by Pt. R.S.S.University Raipur.
6. A jointly program of “BHARAT SWACHHATA ABHIYAN” A joint program of cleanliness by professors and students. Rally was also organized on 02.10.2014.
7. Youth Red-cross organized the Blood group testing and Health-checkup program in college, with the help of Primary Health Centre Patan, held on 08.10.2014.
8. Admission procedure completed, Anti-ragging affidavit were filled by each student and their parents. There is no ragging case till date.
9. Computer-Seminar organized by PGDCA department, through Jetking computers and Hardware Networking on 09.01.2015
10. From 16-28 Aug 2014, the “Student Union election” were done free and fair according to University rule.
11. Model, poster, chart making competition organized by Science club. Student were given certificate.
12. Mathematics aptitude test to prepare competition Exam, organized on 26.09.2014.
13. “The Regular Activity” of NSS was held on college regularly.
14. NCC student took their periods on regular basis on the college ground and on camp.

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 17.3 acre | 0 |  | 17.3 acre |
| Class rooms | 14 | 0 |  | 14 |
| Laboratories | 5 | 0 |  | 5 |
| Seminar Halls | 0 | 0 |  | 0 |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | 0 | 0 | NA | 0 |
| Value of the equipment purchased during the year (Rs. in Lakhs) |       |       |  |       |
| Others |       |       |  |       |

4.2 Computerization of administration and library

Office has 4 computers. One each for Assistant grade-3, for typing general information, Online- Scholarship, and for principal. Library has 3 computers, Sports has 1, NSS has 1, etc. Laboratory has also computers.

4.3 Library services:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Existing | Newly added | Total |
| No. | Value | No. | Value | No. | Value |
| Text Books |  |  |  |  |  |  |
| Reference Books |  |  |  |  |  |  |
| e-Books | 0 |  |  |  |  |  |
| Journals | 13 |  |  |  |  |  |
| e-Journals | 0 |  |  |  |  |  |
| Digital Database | 0 |  |  |  |  |  |
| CD & Video | 0 |  |  |  |  |  |
| Others (specify)  | Magazine-16Employment news-02Hindi news paper-05 |  |  |  |  |  |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 44 | 1 | 1 | 0 | 0 | 4 | 12 | 28 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 44 | 0 | 1 | 0 | 0 | 4 | 12 | 28 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

 upgradation (Networking, e-Governance etc.)

There is a self-financing course namely, PGDCA. This course is affiliated to the Pt. Ravishankar Shukla University Raipur. This department runs computer literacy program for those students / teachers /workers of college, who wants to learn computer. Besides, each department e.g., NSS, SPORTS, LIBRARY, CHEMISTRY, BOTANY, ZOOLOGY, PHYSICS has computers. Student learns from these computers. Also, The Govt. of Chhattisgarh distributes tablets to each eligible UG pass students. From which, student learn to operate/handle computer.

4.6. Amount spent on maintenance in lakhs :

 i) ICT

 ii) Campus Infrastructure and facilities

 iii) Equipments

 iv) Others

 **Total :**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Student support activities are done by the institutional social responsibility section, e.g., NSS, NCC, REDCROSS, CULTURAL & LITERACY, and SCIENCE program, etc. The members of IQAC are included in this activity and they act positively in these programs. They motivate student to take part in variar activityes.

5.2 Efforts made by the institution for tracking the progression

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 923 | 282 | 0 |  |

5.3 (a) Total Number of students = 1205

0

 (b) No. of students outside the state

0

 (c) No. of international students

|  |  |
| --- | --- |
| No | % |
| 505 | 41.9 |

|  |  |
| --- | --- |
| No | % |
| 700 | 58.1 |

 Men Women

|  |  |
| --- | --- |
| Last Year | This Year |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 50 | 136 | 54 | 800 | 0 | 1040 | 52 | 133 | 67 | 953 | 2 | 1205 |

Demand ratio 1.267 Dropout % 0.469=46.9%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career counselling cell is constituted in the college. This cell organizes some guest lectures, motivational lecture, lecture on competetive-exam based program in college.

100

 No. of students beneficiaries-

5.5 No. of students qualified in these examinations

0

NA

0

0

 NET SET/SLET GATE CAT

 IAS/IPS etc State PSC UPSC Others

0

0

0

5.6 Details of student counselling and career guidance

The Prism college of Engineering Utai organised career counselling program in 21.05.2015

30

 No. of students benefitted

5.7 Details of campus placement-

|  |  |
| --- | --- |
| ***On campus*** | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 0 | 0 | 0 | Data not avilable |

5.8 Details of gender sensitization programmes

Women’s grievance cell is constructed. In 2014-15, there is no case of grievance on the gender sensitization issue in front of the cell. A board is made showing the contact number of the convinor to register the grievance, if any.

5.9 Students Activities

 5.9.1 No. of students participated in Sports, Games and other events

x

03

07

 State/ University level National level International level

 No. of students participated in cultural events

 State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

x

x

x

 Sports : State/ University level National level International level

 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
|  | Number ofstudents | Amount |
| Financial support from institution  | 04 | 3500=00 |
| Financial support from government | 782 | 1976882=00 |
| Financial support from other sources | 02 | 16050=00 |
| Number of students who received International/ National recognitions | 0 | 0 |

5.11 Student organised / initiatives

0

0

0

Fairs : State/ University level National level International level

0

0

0

Exhibition: State/ University level National level International level

4

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Demand of TIN SHED COUNTER. Shed below fees-counter has been completed.

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

VISION- To make quality, the defining element of higher education in India, through a combination of self and external quality evaluation, promotion and sustenance initiatives.

MISSION-

To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programs or projects;

To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;

To encourage self-evaluation, accountability, autonomy and innovations in higher education;

To undertake quality-related research studies, consultancy and training programs, and

To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.

6.2 Does the Institution has a management Information System

no

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The University prepares syllabus/curriculum and the college has to follow them. In this line, the Quarterly, Half-yearly, Unit tests, Internal examinations, Quiz, interaction with each-other, discussion, power-point presentation in some classes, etc. are organized. The score/ performance of these examinations are analyzed in class to the students. This helps to enhance the exam.-results.

6.3.2 Teaching and Learning

Teacher do their best to make the performance of students. PPT, Test, Extra-classes, problem solving exercise, organized within their regular classes. This helps students to perform them better.

6.3.3 Examination and Evaluation

Examinations, e.g., The Quarterly, Half-yearly, Unit tests, Internal examinations, Quiz, interaction with each-other, discussion, power-point presentation in some classes, etc. are organized.

Annual examination, Suppli. Exam., Semester examinations are held every time. Our college is the Supplli. Examination centre for other college.

6.3.4 Research and Development

Though, the college has no study centre; the research guide are engaged to teach students with dedications.

6.3.5 Library, ICT and physical infrastructure / instrumentation

There is internet facility in each department including office room. Each computer is linked with internet. In some classes, teachers teach using power point presentation, and search information distrowe study material amongst students. Our college is Exam. Centre of 750 students. Separate library building is constructed.

6.3.6 Human Resource Management

nil

6.3.7 Faculty and Staff recruitment

03 Contract teachers were filled for the appointed session 2014-15, according to govt. instructions. The post is still vacant. Also, for teaching PG classes, local JBS committee appointed teachers for this session 2014-15.

6.3.8 Industry Interaction / Collaboration

nil

6.3.9 Admission of Students

Admissions are done according to merit basis, as per govt. rule.

|  |  |
| --- | --- |
| Teaching |  GPF scheme, GIS scheme of govt. |
| Non teaching | ---do---- |
| Students | Scholarship according to govt. rule, For, BPL., SC, ST, OBC students |

6.4 Welfare schemesfor

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |
| --- | --- | --- |
| Audit Type | External | Internal |
| Yes/No | Agency | Yes/No | Authority |
| Academic |       |       |       |       |
| Administrative |       |       |       |       |

6.8 Does the University/ Autonomous College declares results within 30 days? NOT APPLICABLE

 For UG Programmes Yes No

 For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

 Examinations are run according to university rules. There is a time-table and academic calendar. The college is examination centre of Suppl. exam., semester Exams, Quarterly, annual examinations. Answer sheets of Unit test, model test, Qtly. exam were given to analyze the performance of students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

 Some alumni are the JBS member (local management committee member). They take part in decision making in the benefit of college.

6.12 Activities and support from the Parent – Teacher Association

 Parents come at the time of student’s admission. Occasionally, the teacher meets them individually and try to know their problems, Parent gives undertaking, about his ward, not to take part in ragging. In 2014-15, the college provided them to meet with NAAC.

6.13 Development programmes for support staff

 Computer course was provided in computer class. Internet facility is also available for them in office. Govt.’s scheme of GPF, GIS, Leave rules etc. are applied for all supporting staffs, appointed on regular basis.

6.14 Initiatives taken by the institution to make the campus eco-friendly

 PLANTATION IN CAMPUS IS DONE .

**Criterion – VII**

**7. Innovations and Best Practices**

7.1. Innovations introduced during this academic year which have created a positive impact on the

 functioning of the institution. Give details.

 All faculties are maintaining the required details and SSR , which helps in completing information.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

 beginning of the year

 The ATR is based an the above mentioned 28 points of our aganda.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. In 2014-15, the NAAC peer team visited first time in the college. All the members of the college gave their full support for successful the NAAC accreditation.
2. Govt. of Chhattisgarh started student election by direct polling method. The college, including the student-union in-charge conducted neat and clean voting in campus.

 ***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Tree plantation has been done on college campus.
2. Field work, Project work on environment studies is done.
3. In the NSS programs, plantation is done, and importance of plantation is said to students.

√

7.5. Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NAAC completed the evaluation on 26-28 nov.2014. College received 2.34 out of 4, i.e. grad B.

8. **Plans of institution for next year**

**Plan of action chalked out by the IQAC committee**

**For the Session: 2015-16**

**Details of the Plans of institution for the next year:-**

 The NAAC committee visited to this college on 25-27 November 2014. They inspected the college and met all the stack holders of this college. The action plan for the next year, i.e., 2015-16 is as follows. Since the inception of the committee is involved in maintaining quality education of the college. The recommendations are as follows:-

1. All the HOD’s of each department will observe the calendar of Academic Session 2015-16. They will confirm to monitor, apply and submit the report to the IQAC. For their reference, they may use the university calendar provided by the government, ref. www.prsu.ac.in.
2. In the beginning of the session 2015-16, for curricular and co-curricular activities, respective committees should be formed and a copy of the same must be provided to the IQAC.
3. Teaching time-table should be prepared according to the University syllabus, combined and Departmental Time-Table copy should be given to the IQAC.
4. Students should be informed about the rules and regulations, and consequences of ragging and in disciplinary action in the beginning of the session, and the respective committees should inspect regularly. The report of the same must be preserved.
5. Teacher should be inspired to participate actively in paper publications, workshops and seminars and they are required to submit the record to the IQAC. At the same time students should be inspired to participate in educational excursions.
6. Series of lectures of subject expert should be arranged in the college, through ``remedial classes” for SC/ST/OBC and under-privileged class students. The concerned HOD’s are requested to provide the details
7. For career advancement and placement among students, workshops/seminars/guest lecture etc., of the professionals should be arranged. Its documents and photographs must be provided to IQAC.
8. The motivational lecture, best practices program, program of personality development, etc. must be organized and a report should be provided to the IQAC.
9. To introduce computer literacy programs for the students, teachers and non-teaching-staffs computer lab with internet facilities should be available. A computer training program must be organized especially for UG first year students.
10. Students should be motivated to use library and issue books. Librarian should deliver lecture regarding rules and regulations of library and books availability in the beginning of the session, to make students updated.
11. From college stake holders, old books, specimen copies, reference books, other general-knowledge books must be collected by the librarian and the record of the same must be maintained. To make better utility of the library, the stake holders must also be included.
12. A booklet of publications regarding college news in various newspapers must be prepared by the librarian and it must be maintained session-wise. This booklet must be submitted to IQAC after ending the session.
13. New course books, reference books, competitive books, journals and magazines should be subscribed. The list of books must be provided by all the HOD’s to the Librarian.
14. To get the library services updated and quick responding, automation of library should be done. The books should be issued and all the records should be maintained into the computer.
15. Proposals for workshop, seminar, minor research projects, faculty development program, other UGC sponsored program are welcomed by the IQAC, and should be sent to UGC through proper channel.
16. The college and IQAC welcomes our teachers to nominate them as research guide. The proposals of establishment of research center in this college for their subjects are invited by them, and suggest them to submit their proposal in-front of the affiliated University.
17. For community services like NSS camps, NCC and Red Cross activities, the program should be diversified; and suitable record of such programs, e.g., date of the program, name of the program, chief mentor’s name, best performer student’s name etc., must be given to IQAC. Photos regarding these activities must be attached in notice-board for motivation of students.
18. New teachers should be appointed through college Janbhagidari (internal resources) for UG/PG classes. A list of appointed teachers should be provided by the office, with their subject and date of joining.
19. Feed-Back forms must be translated in Hindi language and provided to all the stakeholders of the College. A committee of all the HOD’s must be formed to analyze the report, and a copy of the report must be provided to IQAC.
20. Internal examination conducting and monitoring committee must be formed, and the final result should be given to IQAC. The analysis of the internal examination must also be prepared and displayed. The top rankers should be motivated by giving their names, photos etc. in the notice board and in IQAC.
21. Shade construction over fees counter is completed in F.Y 2014-15. The admission procedure, fees-submission, nomination/enrollment, scholarship application, election procedure etc. must be handled from this counter for the convenience of the students. This will be called ``single-window system”.
22. Student help-center cum I-card checking counter must be opened in-front of the gate. This counter must maintain the discipline among students.
23. To upgrade teaching quality, smart class should be installed and LCD projector should be provided.

 24. GIS software should be purchased for Geography Department.

25. A Botanical Garden has been prepared in the college in 2014-15. Various plants like medicinal plants, flowering plants, plants for use of college-practical etc. should be planted. For applied study of botany subject, the students of concerning classes should be motivated to give one hour per week in this Garden. Photo of best performer student must be pested in College notice-board and the record of the same must be submitted to IQAC.

 26. For Women’s Hostel, furniture should be purchased and for the sanction of the post of warden, and other infrastructure like boundary wall, security guard etc., the letter must be written to the Higher Education Department (C.G Government.)

27. Red-cross should organize awareness programs, i.e. Health checkup camps, AIDS-awareness lectures, Environment days, literacy and Adult-education program, etc. for the improvement of quality of life in this area.

1. Proposal for water harvesting should be made with the help of PWD.

 29. Sports department should prepare fresh proposal for sports infrastructure development and

 sent to the UGC under 12th Plan.

1. Smart classes should be utilize by each department. For this purpose, some classes based on power point presentation must be organized.

1. Excursion tour should be organized, wherever necessary in the syllabus.

*Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

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*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*

*\_\_\_\_\_\_\_\*\*\*\_\_\_\_\_\_\_*

**Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

**CO-ORDINATOR**

**IQAC PRINCIPAL**

Govt. C.L.C. College Patan,Durg,(C.G.)